Person Specification: Learning Support Assistant

CRITERIA	QUALITIES
Qualifications and experience	› Level 2 or 3 Certificate in Supporting Teaching and Learning in Schools, Level 3 Diploma in Childcare and Education, or other relevant qualification in nursery work or childcare (essential) › GCSEs at grades 9 to 4 (A* to C) including English and maths (essential) › Experience of working with children (desirable) › Experience of working within Early Years Foundation Stage/KS1/KS2 (desirable)
Skills and knowledge	› Good literacy and numeracy skills (essential) › Good organisational skills (essential) › Ability to build effective working relationships with pupils and adults (essential) › Skills and expertise in understanding the needs of all pupils (desirable) › Knowledge of how to help adapt and deliver support to meet individual needs (essential) › Subject and curriculum knowledge relevant to the role, and ability to apply this effectively in supporting teachers and pupils (essential) › Excellent verbal communication skills (essential) › Active listening skills (essential) › The ability to remain calm in stressful situations (essential) › Knowledge of guidance and requirements around safeguarding children (essential) › Good ICT skills, particularly using ICT to support learning (essential) › Understanding of roles and responsibilities within the classroom and whole school context (desirable)
Personal qualities	› Enjoyment of working with children › Sensitivity and understanding, to help build good relationships with pupils › A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school › Commitment to maintaining confidentiality at all times › Commitment to safeguarding pupil's wellbeing and equality

Notes:

This Person Specification may be amended at any time in consultation with the post holder.

Headteacher/line manager's signature: _____

Date: _____

Post holder's signature: _____

Date: _____