



Job Description

Job Title	Cleaner
Grade	Scale 1 Point 2
Reports to	Site Manager
Responsible for	N/A
Liaison with	Site Manager and Classroom Teachers
Job Purpose	To undertake cleaning within the school according to Procedures Codes using a variety of methods including machinery and adhering to safety regulations.
Duties	<ul style="list-style-type: none"> • To carry out cleaning in all and any areas of the school. • Frequency of cleaning to be undertaken as directed by Procedure Codes. • Assisting with the locking and unlocking of school buildings and rooms. • To carry out as necessary the replacement to roller towels, renewing supply of toilet rolls and replacement of bin liners. • To assist as necessary with the cleaning up after break-in or vandalism at the school. • In emergency situations to assist with the clearing of snow and ice from paths and entries. • To undertake training in the correct use of cleaning equipment such as floor machines, Vacs, wets pick-ups and in health and safety and the use of cleaning chemicals. • To notify the Caretaker or other Senior member of staff, of any damage to buildings and equipment or of anything you see that may be dangerous to pupils and/or staff. • All employees are expected to show a responsible attitude to health and safety issues and have due regard for their personal safety and that of others. <p>Such other duties relating to the cleanliness of the school premises as may be necessary from time to time within the reasonable requirements of the Headteacher and Trust Board.</p>
General	<ul style="list-style-type: none"> • To participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with Line Manager. • To comply with individual responsibilities, in accordance with the role, for health & safety in the workplace. • Ensure that all duties and services provided are in accordance with the Trust's Equal Opportunities Policy • The Trust Board is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.