

## **Job Description**

**Job Title:** SENDCo / ASC Lead

**Location:** Hamford Primary Academy

**Hours of work:** Full Time - FTE 1.0

**Reports to:** Principal

## **Purpose of the Role:**

First and foremost we require an outstanding teacher / leader with an uncompromising vision of excellence for all.

In addition to supporting our growing list of SEND pupils, the successful applicant will have responsibility for the leadership of our bespoke Autism Support provision (ASC).

You must have a proven track record of leadership with high expectations for all and committed to rapidly driving up standards and increasing rates of progress.

## **Responsibilities:**

- Ensure that SEND pupils make outstanding and sustained progress
- Oversee and support the learning provision for the children of our ASC, working closely with the team, pupils and parents to ensure cohesion and progress for all
- Embed a culture of high expectation and high aspiration for all pupils and staff, working with our team of Teachers and LSAs in their support to SEND pupils through targeted and focused interventions
- Work closely with our Pastoral Care Coordinator in driving support and attention to all SEND pupils
- Be forward-thinking and innovative in ensuring progress focused provision for all pupils

## **Employee value proposition:**

We passionately believe that every child can discover their own remarkable life. It's what motivates us around here. We know this vision requires something extra. Which is why at AET, you'll find more. More opportunities, so you can forge your own path. More care and support, so you can prioritise what matters most. More purpose, for you and for the children we're inspiring. Come inspire their remarkable with us.

## **Our values:**

The post holder will be expected to operate in line with our values which are:

- Be unusually brave
- Discover what's possible
- Push the limits
- Be big hearted

## **Other clauses:**

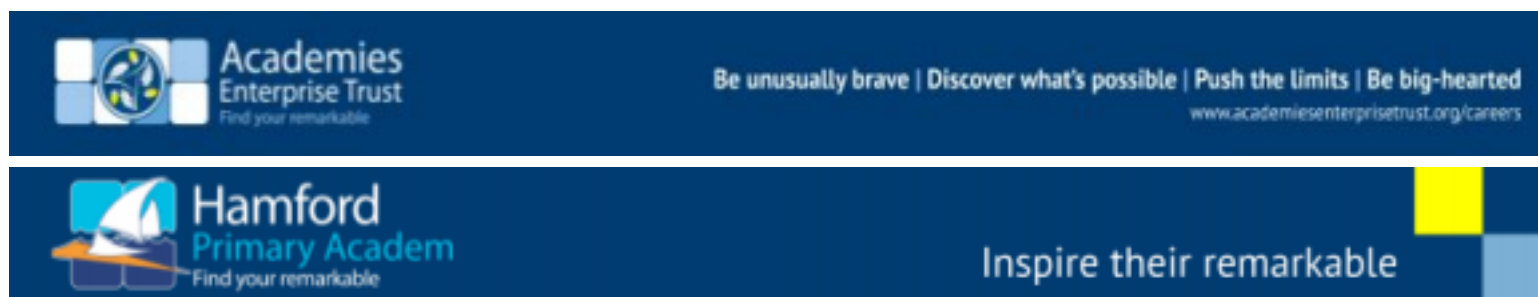
1. The above responsibilities are subject to the general duties and responsibilities contained in the Teachers' Pay and Conditions.
2. This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed.
3. The job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once a year and it may be subject to modification or amendment at any time after consultation with the holder of the post.

4. This job description may be varied to meet the changing demands of the academy at the reasonable discretion of the Principal/Group/Chief Executive
6. This job description does not form part of the contract of employment. It describes the way the post holder is expected and required to perform and complete the particular duties as set out in the foregoing.
7. Postholder may deal with sensitive material and should maintain confidentiality in all academy related matters.

### **Safeguarding**

We are committed to safeguarding and protecting the welfare of children and expect all staff and volunteers to share this commitment. A Disclosure and Barring Service Certificate will be required for all posts. This post will be subject to enhanced checks as part of our Prevent Duty.

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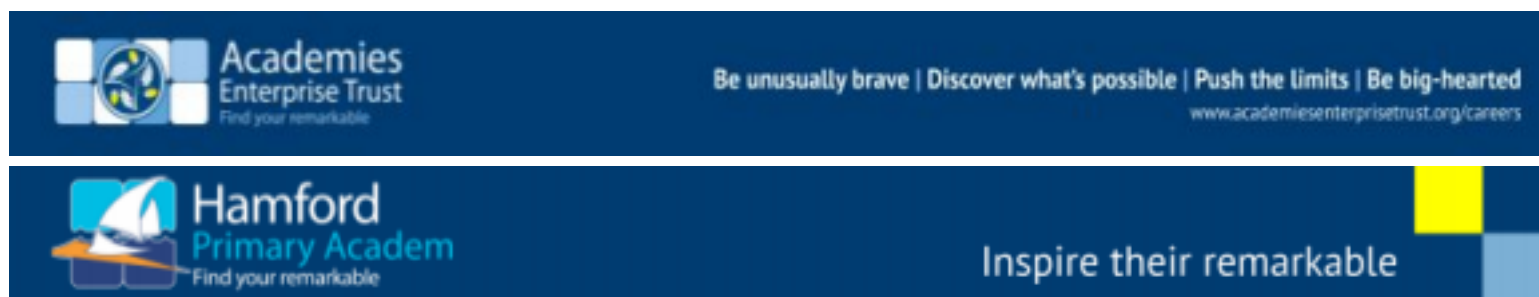
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## Person Specification

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General heading	Detail	Essential requirements:	Desirable requirements:
Qualifications	Qualifications required for the role	<ul style="list-style-type: none"> <li>Degree or equivalent</li> <li>Qualified Teacher Status</li> <li>Evidence of relevant SEN CPD and Qualifications</li> </ul>	<ul style="list-style-type: none"> <li>Previous SLT / Leadership</li> </ul>
Knowledge/Experience	Specific knowledge/ experience required for the role	<ul style="list-style-type: none"> <li>Experience of working with parents to support SEN children</li> <li>Proven ability as an excellent classroom teacher</li> <li>Evidence of continuing professional development</li> <li>Skilled use of data to track progress and identify needs</li> <li>Knowledge and thorough understanding of statutory regulations in relation to SEN and equality</li> <li>Experience of working with a multitude of external agencies</li> </ul>	<ul style="list-style-type: none"> <li>Experience of teaching across all ages of primary education</li> <li>Proven success of developing SEND provision within a primary setting</li> </ul>
Skills	Line management responsibilities (No.)	<ul style="list-style-type: none"> <li>Working with a supporting a wider team to include Pastoral Lead, ASC staff and wider team across the whole school</li> </ul>	<ul style="list-style-type: none"> <li>Experience of leading a team through the setting of goals and targets to raise standards and impact</li> </ul>

	Forward and strategic planning	<ul style="list-style-type: none"> <li>● Ability to prepare and action plans for both short, medium and long term outcomes whilst delivering on a day to day vision of achieving excellence</li> </ul>	<ul style="list-style-type: none"> <li>● Evidence of leading a similar role in a fast paced and growing school</li> </ul>
	Abilities	<ul style="list-style-type: none"> <li>● Confident communicator</li> <li>● Strong IT skills and comfortable working with a range of platforms</li> <li>● Child focused, driven solely by the purpose to make a positive impact every day</li> </ul>	<ul style="list-style-type: none"> <li>● Strong understanding of children with high level learning needs to include Autism</li> </ul>
<b>Personal Characteristics</b>	Behaviours	<ul style="list-style-type: none"> <li>● High expectations of self, colleagues and children, maintaining role model behaviour at all times</li> <li>● Committed to the personal welfare and safeguarding of children</li> <li>● Passionate about teaching and learning and helping every child achieve maximum progress</li> </ul>	
	Values	<ul style="list-style-type: none"> <li>● Ability to demonstrate, understand and apply our values <ul style="list-style-type: none"> <li>○ Be unusually brave</li> <li>○ Discover what's possible</li> <li>○ Push the limits</li> <li>○ Be big hearted</li> </ul> </li> </ul>	
<b>Special Requirements</b>		<ul style="list-style-type: none"> <li>● Successful candidate will be subject to an enhanced Disclosure and Barring Service Check</li> <li>● Right to work in the UK</li> <li>● Evidence of a commitment to promoting the welfare and safeguarding of children and young people</li> </ul>	