



Person Specification

Higher Level Teaching Assistant

Qualifications & Experience	Essential	Desirable
GCSE Maths and English at Grade C or above	✓	
Experience of working with a range of children in a school setting	✓	
Experience of working with parents and external agencies		✓
Experience of working with children with SEND		✓
Knowledge, Aptitude & Skills		
Ability to interact positively with pupils, parents and colleagues	✓	
Ability to supervise and organise pupils	✓	
Ability to lead a class and deliver teaching	✓	
Knowledge of a range of strategies to manage behaviour	✓	
Ability to use IT in the classroom	✓	
Willingness to undertake training	✓	
Understanding of classroom roles and responsibilities		✓
Knowledge of the National Curriculum		✓
Personal		
High expectations of self and of others	✓	
Self-motivated and able to work with initiative	✓	
Able to work well individually and contribute to a team	✓	
Able to have a positive working relationship with all colleagues	✓	
Reliable and resilient	✓	
Approachable and flexible	✓	
Interest in developing a career in teaching		✓

Safeguarding Responsibilities

- Demonstrate a commitment to keeping children and young people safe
- Report any disclosure made to you to the appropriate person
- Report any safeguarding concerns in the workplace to the appropriate person
- Maintain an awareness of the Trust policies in relation to safeguarding

The Sigma Trust is committed to safeguarding and protecting the children and young people that we work with. As such, all posts are subject to safer recruitment process, including the disclosure of criminal records

and vetting checks. We ensure that we have a range of policies in place which promote safeguarding and safer working practice across our schools.