JOB DESCRIPTION

POST TITLE: KS1 Teacher

RESPONSIBLE TO: Headteacher/ Deputy Headteacher

JOB PURPOSE:

To carry out the professional duties of a teacher within the framework of Professional Standards for Teachers in England, and the school's policies and procedures under the direction of the Headteacher.

The teacher will work in liaison, contact and co-operation with:

• Other members of staff with the school and across the Academy

• Members of Borough support and advisory services

• Organisations and networks relevant to the teacher's specialism or subject area of responsibility

• Parents, governors and the local community

The teacher will build and maintain co-operative, respectful and informative relationships.

TASKS AND DUTIES

Planning and Teaching

To plan, prepare and teach sequences of lessons appropriate to the needs, interests, experiences and existing knowledge of the pupils assigned to them.

- set clear targets, building on prior attainment
- identify clear teaching objectives, for groups and individuals, and specify how they will be taught and assessed
- set tasks which challenge all pupils and ensure high levels of motivation and engagement
- set appropriate and demanding expectations
- set learning tasks for extended provision

- model and promote positive behaviours for learning
- ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught and age-related expectations
- evaluate own teaching critically to improve effectiveness
- develop and ensure the effective and efficient deployment of classroom support
- use high level effective questioning to develop and deepen independent thinking
- provide access to purposeful resources to promote independent learning

Assessment

To monitor and assess pupil's learning within and across lessons and record and report their progress and attainment.

- make effective use of assessment to support pupils to make at least expected progress
- promote independence in self-review and identification of next steps in learning
- mark work in-line with school policy
- ensure assessment informs subsequent planning and is recorded in-line with Catalyst Academies Trust procedures Page 2 of 2
- evaluate progress and attainment data and present it to the leadership team for discussion, in line with the school's monitoring schedule. Create and implement an action plan to address any gaps in learning
- prepare and present informative reports for parents

Conduct and Relationships

To promote understanding of the school's rules and values and British Values, to safeguard the mental, physical and emotional well-being of all pupils and develop relationships conducive to optimum learning.

- promote and maintain good conduct in accordance with the school's procedures
- encourage and model good practice with regard to punctuality, conduct and quality of language and writing
- create a pupil led learning environment in which pupils think and talk about their learning, develop self-responsibility and independence, concentrate and persevere

Curriculum Development

- Have lead responsibility for a subject or aspect of the school's work and develop plans which identify clear targets and success criteria for its development and/or maintenance
- Develop, monitor, review and evaluate effectiveness of and reporting on policy, action plans and practice
- Plan and manage associated resources
- Support staff development for your area of responsibility, including providing in-service training
- Contribute to the whole school's planning activities

Professional Development

- To keep up-to-date on current educational thinking and practice, both by study and by attendance at courses, workshops and meetings
- To contribute to a 'teaching over time' log of their practice
- To take part in reviews of one's work and formal appraisals in-line with the school's monitoring schedule

General

- To create and maintain an attractive and purposeful learning environment, both within the classroom and across the school, in-line with agreed non-negotiables
- To take part in the corporate life of the school. E.G. Attending and leading assemblies, registering the pupils' attendance and supervising pupils in their care before and after school sessions
- To promote and participate in the school's work to eliminate discrimination; advance equality of opportunity and foster good relations amongst the community
- Demonstrate a responsible attitude to health & safety issues and have due regard for their personal safety and that of others
- To show commitment to the school's policies on safeguarding children

The duties above are neither exclusive nor exhaustive and the post holder may be required by the Headteacher to carry our appropriate duties within the context of the job, skills and grade.

This job description may be amended at any time following discussion between the Headteacher and member of staff, and will be reviewed annually