Recruitment monitoring information

Post applied for: _____

We are committed to promoting diversity and ensuring equal opportunities for all candidates. To help us monitor the effectiveness of our Equality, Diversity and Inclusion in Employment Policy and recruitment process and to assist in complying with our equality duties, we kindly request you to complete this confidential monitoring form.

Completion of this form is voluntary. If you do not wish to answer any of the questions you can select the "prefer not to say" option.

Data Protection

- The information provided will be kept confidential and separate from your application form. It will not be seen by those involved in making a recruitment decision.
- We will use your data to compile statistics on the representation of applicants of the categories listed to assist us in promoting equality, diversity and inclusion in accordance with our duties and eliminating discrimination in accordance with the Equality Act 2010.
- Data will be collated anonymously and used only for monitoring purposes. The form will be destroyed once the data has been collated in accordance with our records retention policy.
- You may withdraw your consent at any time by contacting us as below.

If you have any questions about the form contact Hannah Bach, officemanager@barlingmagna.essex.sch.uk.

Please return the completed form to Hannah Bach, officemanager@barlingmagna.essex.sch.uk.

Declaration

By submitting the form, you consent to your data being used for the purposes stated.

1. Age

16-24		25-34		35-44		45-54	
55-64		65-74		75-84		85+	
Prefer not to say							

2. Sex

Male		Female		Prefer not to say	

3. Gender

Male		Female		Non-binary	
Transgender					
If you prefer to use your own gender identity, please write in					
Prefer not to say					

4. Marital status

Married		Civil Partnership		Single	
Widowed		Other			
Prefer not to say					

5. Sexual orientation

Heterosexual/Straight		Gay/Lesbian		Bisexual	
If you prefer to use your own identity, please write in					
Refer not to say					

6. Ethnic group

a) White:

English		Irish		Scottish	
Welsh		Gypsy or Irish Traveller		Roma	
Northern Irish		British			
Any other white background					

b) Mixed or multiple ethnic groups

white and black Caribbean		white and Asian	
white and black African			
Any other mixed or multiple ethnic group			

c) Asian or Asian British

Indian		Pakistani	
Bangladeshi		Chinese	
Any other Asian background			

d) Black, Black British, Caribbean or African

Caribbean		African	
any other black, black British, or Caribbean background			

e) Other Ethnic group:

Arab		any other ethnic group	
Prefer not to say			

7. Religion

No religion		Christian		Buddhist	
Hindu		Jewish		Muslim	
Sikh		Any other religion, please describe			
Prefer not to say					

8. Disability

Before ticking the appropriate box below please read the definition of disability.
The definition of disability, as outlined in the Equality Act 2010 is as follows: *"a physical or mental impairment which has a "substantial" and "long term" negative effect on a person's ability to carry out normal day-to-day activities".*

Do you consider yourself to have a disability?

Yes		No	
Prefer not to say			