



**LITTLEGARTH**

*A truly independent school & nursery*

# HEAD OF ART AND DT

Part time (0.8); permanent, from  
September 2024

Littlegarth School  
Horkesley Park  
Nayland, Colchester  
CO6 4 JR

01206 262 332 | [recruitment@littlegarth.org](mailto:recruitment@littlegarth.org)



Welcome to Littlegarth, a happy, friendly, caring, and forward-thinking school where children between the ages of 2 and 11 begin their exciting journey of discovery.

Littlegarth is a truly amazing school where children of all ages flourish in our safe, friendly, and happy environment. We pride ourselves on knowing each and every child as an individual and helping them to find their own passions and interests through our broad and detailed curriculum and extra-curricular opportunities. Our fantastic rural setting in the beautiful countryside, along with our superb facilities give children the freedom, space, and opportunity to flourish in many areas, whether academic or other, enjoy every day to the maximum and become confident, well-balanced individuals.

Children have access to excellent facilities for sport, art, Science, design technology, cookery, ICT, Forest School, music and drama. Specialist teaching ensures they are given every opportunity to achieve the highest levels in these and many other activities.

Our staff are highly qualified and second-to-none; they genuinely go the extra mile to support and challenge the children to be the best they can be. Class and form teachers build honest and close relationships with parents so that they are very much a part of each child's journey through the school. Much advice is then on hand as children take the next step to secondary school too.





We prepare our children for a wide range of schools and in recent years pupils have gone on to Benenden, Colchester County High for Girls, Colchester High School, Colchester Royal Grammar School, Culford School, East Bergholt High School, Felsted, Framlingham, Gosfield, Ipswich School, Ipswich High School, New Hall School, Norwich School, Old Buckenham Hall, Philip Morant School, Queenswood, Royal Hospital School, St Benedict's College, St Joseph's College, St. Mary's School, The Gilberd, Trinity School, and Woodbridge.

Our children are highly successful at gaining grammar school places and scholarships to independent senior schools. In the past two years, they have received over 100 scholarship offers encompassing academic scholarships, sports, Performing Arts, Creative Arts and STEAM. Since 2023 the school has also celebrated multiple national successes with awards in Sports, Performing Arts, STEAM, public speaking and e-Sports.

Littlegarth, although Christian in foundation, is non-denominational and welcomes children and staff of all faiths, or none. Our range of opportunities, our specialist teaching, our small class sizes and excellent pastoral care make us a leading Prep School in the area and a first choice for parents.



# HEAD OF ART AND DT

Due to relocation of the current postholder, we are now looking for an Art or Design Technology specialist. You will be passionate about developing skills and life-long learning in both areas for our children in Years 3-6. You will either be a qualified teacher at Primary or Secondary level, or an individual who excels in either Art or Design Technology and can demonstrate a rapport with children and an understanding of how to nurture and engage children for them to flourish.

You will inspire our children through your teaching of Art and Design Technology to Years 3-6 and will equally ensure children coming through EYFS and Pre-Prep are excited and enthused about your subject. You will liaise closely with, and will have strong colleague support from, the EYFS and Pre-Prep Art coordinator, who is an Art specialist, and will also benefit from a strong team of colleagues to continue the collaborative development of STEAM initiatives across the school.

You will love running an after-school club each term for Prep, plus lunch time scholarship preparation for older children, and will make sure that there are art clubs and opportunities for younger children to further engage with the subject too. You will also be confident to liaise with parents about external and further opportunities for more able children.

You will have an expansive and dedicated Art and DT classroom, support from a technician, happy children who want to learn, and a collaborative staff team. You will join a school where Arts are valued, opportunities for children are encouraged, and initiative and creativity are celebrated; a school with teaching budgets that allow high quality resources and development of departments;

and a school where children's passions and interests are nurtured because who they are really matters. (Please also see teaching staff benefits for a wider range of benefits on the last page of this document)

Recent initiatives and successes for Art and DT have been:

- 2nd place at ISA National STEAM competition for KS1
- 2nd place at ISA National STEAM competition for KS2
- Physical and virtual Art exhibitions
- House STEAM competitions
- House Jubilee Art competition
- STEAM and Art scholarships awarded to Year 6 children to independent secondary schools
- iPads for all Y5 & 6 which can be used for digital art

The role is for four days per week, and the arrangement of days can be flexible to suit the appointee.

## **JOB DESCRIPTION INCLUDES, BUT IS NOT LIMITED TO:**

- To teach an imaginative, creative and inspiring Art and DT curriculum to Years 3-6 that encourages a range and breadth of ideas beyond that expected for the age range;
- To lead Art and DT across the whole school and to collaboratively lead on STEAM;
- To develop and showcase Art and DT at all ages, including exhibitions and displays;
- To celebrate diversity of cultures through the subject curriculum;
- Attend parents' evenings; liaise with parents about secondary school Art, DT or STEAM scholarships and attend the annual 'Future Schools' meeting for parents;

# HEAD OF ART AND DT

- Write one set of annual reports for children and scholarship references as required for children's senior school entrance;
- To work closely with colleagues and link for appropriate cross-curricular and topic planning to benefit the children and in order to take every opportunity to develop their learning;
- To be involved with school productions by leading on, or supporting, stage design and prop making;
- Be a member of the staff Health and Safety committee, meeting termly;
- Ensure department Risk Assessments and files are kept up to date and in line with school and inspection requirements;
- Be part of the staff team for INSET days and in attendance at whole school events such as Fireworks Night, Carol Service, Fayres etc;
- Be a proactive member of the school community every day and a wonderful role model for children;
- Exude a generosity of spirit towards the demands of a vibrant, energised and ambitious school setting;
- Adhere to school policies at all times and treat the safeguarding of children as the most important aspect of the role.

## PERSON SPECIFICATION

- QTS or experienced artist / designer with experience of, and flair for, working with children;
- Knowledge and understanding of the range of techniques, materials and experiences that children need in order to be inspired and to flourish in the subject;
- Understanding that the Teachers' Standards are always the minimum requirement and that an independent school of our calibre requires above and beyond;

- Collaborative and hard-working;
- Passionate about the subject and able to pass on your enthusiasm to children and the community;
- Energetic and driven;
- Passionate about inclusion, opportunities and high standards;
- Willing to 'go the extra mile';
- Able to take on learning opportunities and advice in order to grow and develop;
- Creative, innovative and forward-thinking;
- Ability to use ICT for day-to-day work, communications and tracking;
- High levels of communication, both written and spoken;
- Enthusiasm and ideas for using ICT in children's Art and Design where appropriate;
- Commitment to the busy life of a flourishing and highly regarded independent school.





# HEAD OF ART AND DT

## HOW TO APPLY

Applications are on the school's application form, which can be found on the school's website: <https://littlegarth.org/vacancies>

Any questions on the role should, in the first instance, be directed to [recruitment@littlegarth.org](mailto:recruitment@littlegarth.org); we regret that we are unable to offer tours of the school in advance of the interview dates; a tour is included on the interview day for short-listed applicants.

**Closing date for applications:** Thursday 16 May 2024, 9am

**Interviews:** week commencing 20 May 2024

Littlegarth School is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with current and past employers, online searches, and the Disclosure and Barring Service (DBS).





# TEACHING STAFF BENEFITS



## EMPLOYEE ASSISTANCE PROGRAMME

Provides free and confidential advice, including a series of face-to-face counselling sessions, online and phone support and wellbeing app



## WELLBEING INITIATIVES

- Weekly Pilates for staff
- Staff room treats
- Regular 'thank yous'
- End of term celebrations



## MEALS AND REFRESHMENTS

- Light breakfast available (small charge)
- Morning snack, fruit, tea and coffee available
- Two course lunch provided (all dietary needs catered for)



## OCCUPATIONAL HEALTH

Professional help to both staff and the school where work-related adjustments may be required



## FINANCIAL WELLBEING

- Choice of generous pension scheme
- Regular benchmarking of our salary scales
- Pension salary exchange scheme (DC Scheme only)
- Emergency financial assistance loan and salary advances
- Generous fee discount
- Biennial 1:1 pension advice from an independent pensions' adviser



## PROFESSIONAL DEVELOPMENT

- INSET and regular training opportunities to develop skills
- Mentoring or career coaching
- Generous CPD budget
- National professional qualifications support
- Apprenticeships
- Financial support for professional qualifications
- An environment where you can develop and enjoy your teaching, not manage behaviour

## ADDITIONAL BENEFITS

- School iPad and/or laptop provided where relevant to the role
- Generous holidays, and opportunity to be involved in holiday clubs if you wish to
- Smaller class sizes
- Budget available to support excellent teaching, learning and pastoral care
- Kind and happy children
- Welcoming community of staff and parents
- Free car parking
- Beautiful 28-acre site with a multitude of wildlife, plenty of green spaces and fresh air

