

Epping Forest Schools Partnership Trust Alderton Infant School, Alderton Hall Lane, IG10 3HE Company No. 11240455

CEO: Peter Tidmarsh | CFO: Karen Salmons

Job Description

Job Title	Classroom Teacher		
Grade	MPS +SEN1		
Reports to	Head Teacher		
Liaison with	Head Teacher, Assistant Head Teachers, Middle managers, Other Staff, Visitors, External Agencies, Parents, Pupils, Trust Staff, Governors		
Purpose of Job	To take responsibility for the education and welfare of a designated class of children in accordance with the current School Teachers' Pay and Conditions document, having due regard to the requirements of any curriculum framework used by the school and school policies.		
	Responsible for the quality of teaching and learning, achievement and outcomes, personal development, emotional regulation and welfare of a class of pupils.		
Duties	You are required to carry out the duties of a teacher as set out in the School Teacher's Pay and Conditions Document and in accordance with the Teachers' Standards and school policy. These duties include but are not limited to: To take responsibility for the planning and implementation of appropriate work programmes for all children in the designated class, within the framework of statutory and recommended national and school policies. To maintain assessment records and to report on pupils' progress to senior staff and to parents and carers, in accordance with school policy. To manage a team of Learning Support staff within your class including deploying them effectively to support pupils and their learning.		
Principal Accountabilities	 To plan, differentiate and mark children's work in accordance with national, LA and school curriculum policies. In collaboration with senior staff, ensure that the pupils experience a broad, balanced, relevant and stimulating curriculum. To use high quality, adaptive teaching strategies to meet the individual needs of learners. To ensure that all children make progress in areas identified on their EHC plans and Learning Pathways. To support the development of independence in all our learners. To create a secure, happy and stimulating classroom environment, maintaining the highest standards of organisation. Ensuring proactive response to any safeguarding concerns following Safeguarding policy and procedures. To foster each child's self-image and esteem and establish 		

relationships which are based on mutual respect.

- To maintain a high standard of display both in the classroom and in other areas of the school.
- To arrange for resources, equipment and materials to be available in such a way that they are properly cared for, easily accessible and will encourage the children to become more responsible for their own learning.
- To assess children's progress, maintain records and provide written reports to parents and carers in accordance with school policies.
- To communicate and consult with parents and carers and with outside agencies when required.
- To ensure that school aims and objectives, in relation to the curriculum, equal opportunities and emotional regulation are promoted in every day classroom organisation and practice.
- To liaise with school based, MAT and other external bodies and support staff as required.
- To take responsibility for the management of other adults as described in the purpose of this post.
- To be proactive in undertaking continuous professional development (CPD) through self-directed reading, courses and in-service training.
- To become fully conversant with and to promote the skills, attitudes, methods and concepts that are being developed throughout the school as agreed in its aims, giving due regard to new initiatives and the development plan.
- To undertake any other reasonable and relevant duties in accordance with the changing needs of the school.

Key Organisational Objectives

The post holder will contribute to the school's objectives in service delivery by:

- Enactment of Health and Safety requirements and initiatives as directed
- Ensuring compliance with Data Protection legislation
- At all times operating within the school's Equal Opportunities framework, Confidentiality Policies and Staff Code of Conduct.
- Commitment and contribution to improving standards for pupils as appropriate
- Take a proactive role in maintaining and developing an ethos of high morale, positivity, problem solving and personal responsibility.
- Contributing to the maintenance of a caring and stimulating environment for pupils

Person Specification for Class Teacher at Oak View School

Area	Specification	Essential (E) / Desirable (D)
Safeguarding for all.	Be willing to follow the school Child Protection/Safeguarding policy and procedures and undertake mandatory Safeguarding Training as directed by the school.	E
	Have experience and understanding of practice and principles for Safeguarding children within an educational setting.	D
Qualifications	Qualified Teacher Status.	E
	Additional qualification in the education of pupils with SEND	D
Teaching Experience	Experience of teaching SEND pupils within a school setting.	D
	A willingness to take on board training of specialist strategies to support SEND pupils	D
Professional Skills	Be prepared to fulfil the professional standards for Teachers in England	E
	Demonstrate excellent classroom practice.	D
	To be able to lead and work within a class based team.	Е
	To be able to work collaboratively with other staff across the school to secure good outcomes for pupils	E
	Work collaboratively with parents and carers	E
	Have experience of managing multi-agency working	D
	Use inviting, creative and engaging strategies to promote learning.	D
Knowledge	Knowledge of current good practice including high quality teaching and adaptive teaching.	E
	Knowledge of SEND specific strategies that support engagement, regulation and learning.	D
	Firm commitment to one's own continuing professional development.	Е
Personal Skills	Generate enthusiasm for new ideas in both pupils and staff and inspire others with confidence.	Е
	Communicate effectively to groups and individuals.	Е
	Be flexible in your thinking and approaches to tasks and	Е

	able to actively listen to others.	
	Able to remain calm when working under pressure.	E
	Enjoy thinking creatively and out of the box when removing barriers to learning.	E
Philosophy	Commitment to the provision of high quality teaching and pastoral care for all pupils.	Е
	Commitment to the values of Trauma Perspective Practice (TPP)	Е
	High aspirations for all pupils.	Е