COLNE
COMMUNITY SCHOOL

Person Specification – Catering Assistant

Qualifications & Experience	Essential	Desirable
Good general standard of education	✓	
Previous experience working in a commercial kitchen including food and beverage preparation	✓	
Experience of serving customers	✓	
Skills and Knowledge	**Essential**	**Desirable**
Focus on customer service	✓	
Basic understanding of Health and Safety	✓	
Ability to follow instructions	✓	
Ability to use kitchen and cleaning equipment and products	✓	
Ability to maintain a high standard of personal and general cleanliness and hygiene	✓	
Understand and implement the school's Behaviour for Learning Policy	✓	
Understand and support the differences in children and adults and respond appropriately	✓	
Understand and implement child protection procedures	✓	
Personal	**Essential**	**Desirable**
Ability to resolve routine problems independently	✓	
Flexible and adaptable	✓	
Remain calm under pressure	✓	
Good organisational skills	✓	
Ability to use own initiative	✓	
Ability to work within a team	✓	
Reliable and trustworthy	✓	
Prepared to develop and learn in the role	✓	
Ability to communicate effectively with students and staff	✓	