



Recruitment Information Pack

Radwinter primary School
Water Lane
Radwinter
Near Saffron Walden
Essex CB10 2TX
Tel: 01799 599248
Email: admin@radwinter.essex.sch.uk

www.radwinter.essex.sch.uk

KS2 Class Teacher – Maternity leave

Post to commence end of March 2020



Fairness

Forgiveness

Recruitment Information Pack

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Our vision is to be an inclusive Christian school providing an education of the highest quality, where our children will recognise their talents and achieve their potential now and in the future.

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Dear Applicant

Thank you for your interest in the position of maternity cover, lower KS2 class teacher at Radwinter C of E Primary School. This recruitment pack should provide you with all the information required for the post but we would encourage you to visit in order to get a real feel for how special our children, staff and school are. We would be happy to welcome you so please contact a member of our office team, Lynda, Lindsay or Melanie to arrange a visit. If you are not local and would like the opportunity to speak with me then please do book a telephone conversation.

This position has arisen due to the current post holder planning to go on maternity leave from the end of March until they return in October 2020. There may be an opportunity to continue in a job share partnership with the returning teacher.

Teachers in our school are leaders of at least one subject area and an applicant willing to cover the coordination of humanities through the school would be preferred.

Although our number to admit is usually 15, we have become an increasingly popular school and all year groups are oversubscribed. The current Year 3 /4 class has 34 children; however the teacher is supported by full time, experienced LSA support. PPA is provided by the LSAs on a Friday afternoon. Half the class also attends swimming off site on a Tuesday afternoon, leaving the class teacher with just the Year 4's.

Our Year 3/4 (Kingfishers) classroom was recently built and is large and light with easy access to toilets and the playground / school field.

We are keen to appoint an experienced KS2 class teacher who will be keen to continue to build on the strengths of our current provision.

If you are creative, enthusiastic and enjoy being a part of a committed team of teachers who put the children at the heart of everything they do then we look forward to receiving your application.

Yours sincerely,

Linda Todd, Headteacher



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About our school

Radwinter C of E Primary School is a small Voluntary Aided Church of England school in the heart of the village of Radwinter and also serving the village of Hempstead. We are a popular school and draw children from a number of surrounding villages and towns. We currently have 127 children on roll arranged across five classes: Hedgehogs (Reception), Bees (Year 1), Otters (Year 2), Kingfishers (Years 3 /4) and Swallows (years 5 /6). We have 14 children on our SEN register and a below average number of pupils in receipt of pupil premium.

The front of our school is a traditional Victorian school building built in 1855 which has more recently had a new school hall, two new classrooms and a group/ music room added to it. We have a dedicated library and cooking area and a large school field with onsite forest school.

We run a breakfast club from 7.45am and after school child care provision (Dragonflies) until 6pm as well as lots of varied extracurricular clubs.

Ofsted visited the school in January 2018 and judged the school to continue to provide a good quality of education. Our inspection report describes our children as happy, enjoying school and displaying exemplary behaviour.

In April 2018 we had our SIAMs inspection and we were given an outstanding grade. The report noted that Christian values are at the very heart of the school's work and pupils are cared for and nurtured in such a way as enables them to flourish. We work with the Diocese of Chelmsford and have strong links with St Marys Church, Radwinter. Everything we do at Radwinter CofE primary school is built on the Christian values of fairness, kindness, service, respect and forgiveness. This ensures that every child and every staff member can feel safe and happy in a caring and fulfilling environment. We hope that every child who goes through our school can feel equipped to make a positive contribution to society.

We pride ourselves on our parent partnerships and we enjoy good, supportive relationships with the parents and our local community. We have a proactive PTA and a committed Governing body.

The school has Healthy Schools status. We enjoy school lunches cooked from scratch on site through a partnership with 'Ashlyns'. We are eager participants in local sporting events and do ourselves proud! (We have won District sports for the last 6 years!). We love the outdoors and the learning opportunities it can afford us. All classes have the opportunity to enjoy a forest school experience a few days each year at nearby Bendysh woods.

We encourage pupil voice and have a School Council, Eco Council and Worship Council.

There is a happy, purposeful and hardworking ethos amongst both staff and children which results in above national average attainment at the end of each phase, Progress is also good. **We have a great team here at Radwinter and everyone is valued. It's a lovely place to come to school, whether you are a child or an adult.**

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Advert



Radwinter C of E Primary School

Water Lane, Radwinter, Saffron Walden, Essex CB10 2TX Tel: 01799599248

Email: admin@radwinter.essex.sch.uk

Year 3 / 4 Class teacher (Full time maternity cover)

Required from end of March 2020

We are looking for an experienced KS2 teacher to join our friendly, hardworking and supportive team.

Applicants should be able to demonstrate good classroom practice and have high expectations and levels of commitment.

To receive an information pack please contact the office on 01799599248.

Visits to school encouraged.

Our school is committed to safeguarding and promoting the wellbeing of children. All appointments are subject to safer recruitment requirements to ensure the safeguarding of children. All positions will involve appropriate checks and clearances.

Closing date: Thursday 23rd January at 12 noon

Interviews: Wednesday 5th February 2020

The Application Process

If you would like to visit the school please contact the school office on 01799599248 to make arrangements.

Please complete the enclosed application form and returned it to Lynda Henderson, Office Manager, via the school office or by email to admin@radwinter.essex.sch.uk

Closing date for applications: Thursday 23rd January 2020 at 12 noon

Interviews to take place: Wednesday 3rd February 2020

Please ensure that your application reaches us before the stated closing date, as late applications may not be accepted.

In order to comply with the guidance on safer recruitment you will be requested to provide two references one of which must be from your current or most recent employer.

We are committed to equality of opportunities and actively encourage applications from all sectors of society.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post is subject to enhanced DBS and other checks in line with safer recruitment best practice.



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Job Title:	Class Teacher
Responsible to:	Headteacher
Salary Range:	Mainscale / UPS

Job Description for Class Teacher at Radwinter CofE Primary School

The Professional duties of teachers, (other than the Headteacher), are set out in the School Teachers Pay and Conditions document and describe the duties required of all teachers. In addition, the specific requirements of the post of classroom teacher, along with the duties expected of the post holder have been set out below:

Purpose and core responsibilities as the Reception class teacher	<ul style="list-style-type: none"> • To teach the Year 3 /4 class • To be responsible for their welfare and education • To ensure effective curriculum planning and implementation • To teach pupils according to their individual needs • To liaise with SENCO and contribute to the preparation of Provision maps, IEPs etc. • To monitor, assess, record and analyse the development of pupils in accordance with school policy • To ensure effective deployment of the support staff allocated to the class • To create a stimulating, attractive and well organised learning environment • To promote positive pupil conduct and learning behaviours in accordance with school policy • To foster good relations with parents and the community
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	<ul style="list-style-type: none"> • To promote the values and ethos of the school • To plan and manage associated resources for the class • To play a full part in the life of the school community • To attend parent teacher consultation meetings and contribute to the annual progress reports to parents
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As a curriculum subject leader	<p>To coordinate activities relating to a subject area:</p> <ul style="list-style-type: none"> • Being accountable for securing a high standard of teaching and learning across the whole school • Monitoring, reviewing and evaluating the effectiveness of teaching across the school • Giving guidance, support and encouragement to staff and leading in-service development sessions to enhance the teaching practice of others • Championing your subject area to raise the profile including communicating with parents e.g.: through leaflets, the newsletter or workshops • Being accountable for the strategic leadership and management of a curriculum area, contributing to development plans and policies and supporting their implementation across the school • Planning and managing associated resources / teaching materials, teaching programmes, schemes of work, methods of teaching and assessment <p>NB: Subject leadership time is given to support staff in administering such duties and expectations of part time staff are realistic.</p>
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The duties above are neither exclusive nor exhaustive and the post holder may be required by the Headteacher to carry out appropriate duties within the context of the job, skills and grade.

The duties and responsibilities may vary from time to time according to the changing needs of the school. The job description will be reviewed annually in consultation with the post holder as part of the performance management cycle.

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