



## **JOB DESCRIPTION**

<b>Job Title</b>	<b>Nursery Practitioner</b>
<b>Responsible to</b>	Headteacher
<b>Job Purpose</b>	To work in partnership with the class teacher and full time nursery nurse to support the social, emotional, educational and welfare needs of nursery children in line with early education goals and Woodcroft policies and procedures.
<b>Responsible for</b>	<p>Contributing to the provision of a stimulating educational and safe environment in which children can develop to their full potential. Assisting with planning, organisation and management of all nursery areas and activities in consultation with other staff.</p> <p>Support and liaison with all homebase teams and special educational needs team.</p> <p>Sharing responsibility for the homebase group with the home base team.</p> <p>Liaison with parents.</p> <p>Being a key member of staff to support settling procedures.</p> <p>Planning appropriate activities in partnership with the full-time nursery practitioner and homebase teacher.</p> <p>Contributing to children's learning journal, observation summaries, assessment and target setting.</p> <p>Monitoring children`s progress through observations.</p> <p>Preparing any special equipment and resources relevant to children`s development</p> <p>Working alongside and liaison with all teaching and nursery nursing staff for evaluating and planning curriculum development and staff development.</p> <p>Liaising with other professional agencies when necessary.</p>

Responsibility for promoting and safeguarding the welfare of children, staff, students and visitors

### **Personal Specification**

#### **Essential**

Positive attitude

Good Health

Enjoyment of children

Ability to work closely with parents/ carers and other staff

Sense of humour

Reliability

Commitment to safeguarding and promoting the welfare of children

Awareness of, and commitment to, equality of opportunity

Ability to work as a member of a team

Flexibility

Confidentiality

Ability to be tactful and communicate effectively with others

Excellent working knowledge of EYFS development

Awareness of the working of an entire Nursery /School organisation

#### **Desirable**

Level 1, 2 or 3 Childcare qualification

Experience of working within a nursery or school

First Aid Qualification

Ability to lead a meeting of staff or other responsible adults with confidence

Previous experience of working in a maintained Nursery environment

### **Hours**

The above duties may vary to meet the changing demands of the school at the reasonable discretion of the Headteacher following discussion with the post holder