



St. Mary's Prittlewell, Church of England Primary School

Speech and Language Support LSA Job Description

Post:	Speech and Language Support
Reports to:	SENCo/ Inclusion Manager
Purpose of the Job	
<i>To work under the instruction and guidance of teaching and senior staff to deliver targeted speech and language support programmes, enabling pupils to access learning and communicate effectively. The post holder will support pupils with identified speech, language and communication needs across the school, oversee speech and language Care Plans, and contribute to the monitoring and development of provision from EYFS to Year 6.</i>	
Specific Responsibilities	
<p>The main responsibilities of the post are:</p> <ul style="list-style-type: none">• Oversee and support pupils with Speech and Language Care Plans, ensuring provision is delivered consistently and effectively.• Create, maintain and monitor a whole-school speech and language database, tracking pupil needs, interventions and progress in line with school and SEN procedures.• Plan, deliver and evaluate appropriate speech and language interventions for pupils from EYFS to Year 6, including group, paired and 1:1 support.• Work under the guidance of the SENCo and class teachers to carry out planned intervention programmes, providing feedback on pupil progress and engagement.• Liaise effectively with external Speech and Language Therapists and other professionals, supporting the implementation of recommended strategies and programmes within school.• Provide regular feedback and advice to class teachers to support the inclusion of pupils with speech and language needs within whole-class teaching.• Promote the inclusion and acceptance of all children, ensuring pupils with speech, language and communication needs can access learning through appropriate strategies, resources and adaptations.• Observe, assess and record pupil progress, contributing to reviews of Care Plans and intervention outcomes.• Prepare, adapt and use specialist resources and ICT to support speech and language development.• Develop positive working relationships with colleagues, parents and external professionals, contributing as a member of the wider school staff team.• Support the preparation and maintenance of a safe, inclusive and language-rich learning environment.• Attend relevant meetings, reviews and training sessions as required.• Undertake break time and midday supervision duties where directed.	
The duties above are neither exclusive nor exhaustive and the post holder may be required by the Head teacher to carry out appropriate duties within the context of the job and skills.	