

Catering Manager

£24,739 pa to £30,142 pa

Scale 6 or 7 - proposed 37 hours pw, 40 working weeks pa

Required February 2025

Closing Date: 12th January 2025



Unique Opportunity for an experienced School Catering Manager

We offer candidates the chance to establish the catering provision for our young people as we move into our brand new purpose-built school in February 2025

Headteacher's Letter



The Hawthorns School

Headteacher: **Mrs Diane Rigg** MEd, PGDip, SpLD PGCE, BA (Hons)

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Dear Candidate

Thank you for your interest in this post. **The Hawthorns School** opened its doors in January 2023, for children with **autism**. We are currently in temporary accommodation, and preparing to move into a permanent purpose-built school in February 2025 when we will expand our provision to 50 pupils in KS2 and KS3. Then, in September 2025 we will complete our final stage of growth to 70 pupils which will include KS4.

We have already established a therapeutic, dedicated, tight-knit and supportive team who prioritise the needs of the pupils through an evolving curriculum with the development of social communication at its core.

Our next big step is to make preparations for the provision of school meals for our pupils. We can offer a unique opportunity as we seek to appoint a Catering Manager who will have the opportunity to shape the service and the team in collaboration with the current Leadership Team, Local Governance Group and the SEAX Trust Executive Team. The successful candidate must be open-minded, forward-thinking, have a hands-on attitude and willing to be flexible as the role evolves.

We are committed to developing pupil achievement through the aims of personal growth, participation and preparation for adulthood and our catering offer will ensure the pupils are provided with a nutritional, varied meal offer as well as opportunities for developing life and social communication skills in preparation for adulthood.

The Hawthorns School is one of a community of Special Schools, supported by the well-established and highly regarded **SEAX Trust**. The Trust respects and trusts each school to evolve its unique identity, whilst providing layers of support and networking at all professional levels. Together, in close partnership with Essex Local Authority, The Hawthorns School could not be in a better position to continue fulfilling its aims of **personal growth, participation and preparation**.

If you are someone who embraces a challenge, has a can-do attitude and a keen **sense of humour**, then we would like to hear from you.

We can offer you a career pathway, professional fulfilment, cross-trust collaboration, attention to wellbeing and a lot of fun.

Best wishes

Diane Rigg

Headteacher, The Hawthorns School