



All Saints Academy Trust

Assistant Headteacher – Job Description

Leadership Scale 1-5



An AHT will have responsibility for a class. When the ExHT and the DHT are off site they may be required to assist in the efficient day to day running of the school. This will include being trained to Level 3 Safeguarding requirements.

The AHT will have responsibility for:

- Leading by example, driving and inspiring a passion for learning in every member of the school community with a particular responsibility for a prescribed Key Stage.
- Working with the leadership team in promoting a positive ethos and creating a positive working environment for all staff.
- Alongside the leadership team securing high quality aspirations, confidence, learning and progress for all pupils within the academy
- Working with the leadership team to continue to develop a rich partnership with families and community to build an aspirational learning community
- Lead by example in implementing and embedding the agreed Trust vision and policies and practices, modelling these in all your everyday work.
- Promoting the school and Academy Trust and develop effective and productive relationships with all stakeholders
- Supporting the delivery the consequent planning for rapid and continual improvement (TIP)
- Working with the leadership team in coaching, mentoring and motivating staff, building a culture of personal responsibility, high levels of commitment, standards and a drive for success, with a particular focus on a preferred Key Stage.
- Providing a model of outstanding practice to all staff in teaching and school leadership

- Ensuring, through supportive direction that teaching is at least good within preferred Key Stage
- Working Key Stage staff team to ensure that all children make optimal progress including where there are barriers to learning, through clear, consistent and excellent systems and provision for all, actively promoting inclusion
- Ensuring the rigorous use of robust data regarding pupil progress and outcomes to optimise learning for all children and to drive up standards of teaching and learning across the school in a core subject
- Play a significant role in Performance Management processes for HLTA staff members
- In partnership with senior leaders promoting, embedding, securing and monitoring all agreed policies within the prescribed Key Stage