



Baynards Primary School Job Description and Person Specification

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes in line with the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Mark work and provide appropriate feedback in line with school policy.
- Promote the inclusion and acceptance of all children ensuring equal access to lessons and their content.
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for assessment tasks and tests

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's curriculum, policies, practices and procedures, so as to support the school's vision and values
- Make a positive contribution to the wider life and ethos of the school
- Work with others, including external services, on curriculum and pupil development to secure co-ordinated outcomes
- To participate in staff meetings which relate to the curriculum, administration or organization of the school or pupil development.
- To attend assemblies or lead assemblies when requested by the headteacher

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- To report and inform the senior leadership team immediately of any concerns regarding the wellbeing or health of a child.
- To provide advice and guidance to pupils and parents on educational, emotional, behavioural and social matters in line with school policies and in consultation with the senior leadership team.



Professional development

- Take part in the school's appraisal procedures
- Keep up to date with EYFS curriculum, National Curriculum and Agreed Syllabus for Religious Education
- Take part in further training and development in order to improve own teaching
- Take part in the appraisal and professional development of others, where appropriate

Communication

- Communicate effectively with pupils, parents and carers

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Contribute to the recruitment and professional development of other teachers and support staff
- Deploy resources delegated to them

Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.



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CRITERIA	QUALITIES
Qualifications and experience	<ul style="list-style-type: none">○ Qualified teacher status○ Degree○ Successful primary teaching experience
Skills and knowledge	<ul style="list-style-type: none">○ Knowledge of the National Curriculum○ Knowledge of effective teaching and learning strategies○ A good understanding of how children learn○ Ability to adapt teaching to meet pupils' needs○ Knowledge of child development (physical, emotional, intellectual and social) and how this impacts on children's learning.○ Ability to build effective working relationships with pupils○ Knowledge of guidance and requirements around safeguarding children○ Knowledge of effective behaviour management strategies○ Good ICT skills, particularly using ICT to support learning
Personal qualities	<ul style="list-style-type: none">○ A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school○ High expectations for children's attainment and progress○ Ability to work under pressure and prioritise effectively○ Commitment to maintaining confidentiality at all times○ Commitment to safeguarding and equality

Notes:

This job description may be amended at any time in consultation with the postholder.