

## Job Outline

### 1:1 Learning Support Assistant (Medical)

Responsible to:	SENCo
Salary Grade:	Scale 5 - Scale 6 (Dependent on experience)
Part time:	32.5 hours per week/38 weeks per year plus 1 INSET day
Term of Contract:	4 year fixed term contract

#### Job Purpose

To assist and support a specific year 7 student with medical and special educational needs who has an Education Health Care Plan (EHCP), providing 1:1 support for a student with a range of learning, communication and interaction and medical needs (Cerebral Palsy). This includes intimate care of this student.

#### Key Responsibilities

- Provide support for a named student with an Educational Health Care Plan. The LSA will ensure that this student is fully integrated into all aspects of school life and is making strong progress.
- Duties will include running specific programmes and activities to assist the student's individual learning and social communication needs.
- Be responsible for implementing the targets on the student's One Plan and EHCP outcomes in liaison with the SENCO
- To support the student in transitioning safely around school during the day.
- Implement the Individual Health Plan (IHP) with regards to the student's cerebral palsy, carrying out catheterisation and intimate care, elements of physiotherapy and following guidance for intervention when required.
- To develop knowledge of the particular learning needs of the child and seek advice from SENCO and outside agencies as required.
- To provide learning support for the student in class or in withdrawal situations, either 1:1 or small groups.
- To aid access to the full range of learning experiences both inside and outside the classroom and provide modified resources as suggested and advised by the SENCO, Educational Psychologist, Speech and Language Therapist, Occupational Therapist or any other outside agencies.
- To motivate and encourage the student to access all learning opportunities providing positive reinforcement.
- To facilitate inclusion in small group activities with peers and support social communication and interaction between them.
- To provide support and facilitate interaction with peers and staff in the classroom and around school.
- To observe and feedback on student performance and engagement in learning, acting as appropriate.
- To support the physical, intellectual, emotional and social development of the student, including contributing ideas and suggestions to support planning, to meet their development needs.
- To develop positive relationships with colleagues, providing consistent and effective support and working

constructively as a member of the school staff team.

- To support the allocated student to improve their numeracy and literacy skills through focussed learning activities and more generally across the whole curriculum.
- To prepare and utilise ICT resources to support the student's learning and increasing independence.
- To prepare and support the use of learning materials and create visual resources, in order to facilitate a successful learning environment.
- To support the allocated student's preparation and revision for internal and external tests and examinations including the successful use of access arrangements.
- To encourage participation in a range of structured and unstructured learning activities, following advice and recommendations from external professionals.
- To undertake midday supervision duties to facilitate the student's full participation in all aspects of school life.
- To undertake the appropriate training necessary to provide the necessary care to the identified student, utilising equipment such as hoists.
- To understand and apply the school policies on learning and behaviour, and the statutory guidelines relating to disability discrimination and special educational needs.
- To maintain confidentiality and sensitivity to the student's needs but have regard to the safeguarding procedures of The Colne and Sigma Trust

#### **Safeguarding Responsibilities:**

- Demonstrate a commitment to keeping children and young people safe.
- Report any disclosure made to you to the appropriate person.
- Report any safeguarding concerns in the workplace to the appropriate person.
- Maintain an awareness of the Trust policies in relation to safeguarding.

The Sigma Trust is committed to safeguarding and protecting the children and young people that we work with. As such, all posts are subject to safer recruitment process, including the disclosure of criminal records and vetting checks. We ensure that we have a range of policies in place which promote safeguarding and safer working practice across our schools.

This Job Description is not exhaustive and you may be asked to do other duties by the Head of School/Executive Headteacher.