



ROSEACRES PRIMARY TAKELEY

FURTHER PARTICULARS

2 x LSA/MDA VACANCIES

**2 Learning Support Assistants (LSA) 17 ½ hours per week combined contract with
Mid-day Assistant (MDA) role 6 ¾; Total hours 23 ¾ per week (Permanent Contracts)**

LSA: Band 2, 3-5 (to mid-point new scale, £18,065 - £18,795 pro-rata, 38 wks per year).

MDA: Band 1, 1-3 (£17,364- £18,065).

Contract: Permanent, pro- rata; with a work pattern of: LSA Monday-Friday: 8.30am – 12.00 pm (3 ½ hours per day); MDA contract 12- 1.15pm (1 ¼ hours daily) term time only (38 weeks).

The Post: LEARNING SUPPORT ASSISTANT (LSA) & MDA

8.30am -12.00 (Monday to Friday)

The post of LSA is a permanent contract to work in either KS1 or KS2 dependant upon the candidate's expertise/experience. Competency and flexibility in being able to work across different year groups and key stages is essential as the school expands year on year we need to review the staffing structure and expertise to ensure that we respond to the changing and developing pupil needs and priorities. This is a combined contract that runs in conjunction with a mid-day contract to cover one hour and fifteen minutes lunch duty from 12- 1.15pm. The person appointed must be able to accommodate both roles.

The Candidate

We aim to keep children at the heart of what we are doing and want an LSA who can encourage and support pupils in a sensitive way to enable them to make progress as appropriate to the relevant national curriculum for the age group. We want children to develop their curiosity, independence and learning behaviours; believing in themselves so that they achieve. The head teacher and Trust are seeking to appoint two LSA/MDA's who share this vision and are able to put this into practice on a daily basis working in close collaboration with the allocated class teacher as well as on their own initiative, and as part of the team.

The person must have a positive, happy, can do attitude and be a team player. We aim to create a positive, calm, safe and exciting learning environment where everyone is respected and valued for their contribution, be it staff, pupil or parent. The ability to work using one's own initiative, without continual supervision and the ability to form positive and constructive relationships with pupils, colleagues, MAT staff and others is essential.

The person would be expected to work collaboratively with the whole staff team, Trust Directors, governors and other professionals.

It is also essential that the person is able to use their own initiative and work in a positive and constructive way with the wider support and teaching team, and where appropriate, able to relate to and support the learning of all pupils where extended learning opportunities occur.

We aim to keep children at the heart of what we are doing. We want our children to develop their curiosity, independence and learning behaviours; believing in themselves so that they achieve; as staff

we are role models to the children. Consequently, the head teacher and Trust are seeking to appoint staff at all levels in the organisation who will share this vision and are able to put this into practice on a daily basis.

We aim to create a positive, calm, safe and exciting learning environment where everyone is respected and valued for their contribution, be it staff, pupil or parent. We expect all our staff to support and fulfil this commitment.

Professional Development

We can offer the successful candidate a fantastic opportunity to contribute to the development of our recently opened and expanding school, within our recently formed multi- academy trust (The Learning Partnership Trust). Further opportunities to share and develop best practice across the Trust is also available.

All new employees will undergo an induction and probationary period, then annual performance management.

If you would like to be part of our team to help us make our vision a reality, we would warmly encourage you to visit us prior to submitting an application so that you are able to fully appreciate the unique and special opportunity on offer.

Please telephone the main office to make an appointment, and/or if you would like to have an informal chat about the position then please ask to speak to Isobel Barron (head teacher). Further information and application packs are available online via www.essexschoolsjobs.co.uk; or the school website www.roseacres.co.uk alternatively by contacting the main office.

Closing date: 6.6.19 noon

Interview date: w/c 10.6.19 tbc

The Process

Applications should consist of a completed Essex application form, with an accompanying letter/statement in support of your application. The application should relate specifically to this school and should refer to the person specification matching your skills and experience.

Application forms should be completed in BLACK ink, BLACK ballpoint or CLEAR typescript, and submitted online, or alternatively returned by post or email to the school by the closing date: 6.6.19 noon

Mrs I Barron

Head teacher

Roseacres Primary School

Roseacres

Bishops Stortford

Herts

CM22 6QY

Roseacres Primary School fully complies with information legislation. For the full details on how we use your personal information please visit <http://www.roseacres.co.uk/key-information/key-information-1/gdpr> or call the school office: 01279 879599 if you are unable to access the internet.

Email admin@roseacres.essex.sch.uk. (Please note, if the form is emailed and you are shortlisted you will be required to sign a copy of the application form).

The Appointment

The Trust and staff are committed to safeguarding children. Appointments will be subject to satisfactory references, DBS, and medical checks. The school is an equal opportunities employer.

Please note that it is normal for the Appointment Committee to offer the appointment to the selected candidate on the day of the interview. It is therefore, important that every candidate be ready to give a definite reply in the event of his/her being offered the appointment.