

Person Specification

Learning Support Assistant

Qualifications & Experience	Essential	Desirable
<ul style="list-style-type: none"> GCSE A - C (or equivalent) Maths and English 	✓	
<ul style="list-style-type: none"> Successful recent experience working with secondary age children 		✓
<ul style="list-style-type: none"> Good general standard of education 	✓	
<ul style="list-style-type: none"> NVQ level 2 in learning support or other equivalent or equivalent qualification/experience. 		✓
Skills and Knowledge	Essential	Desirable
<ul style="list-style-type: none"> Basic knowledge of First Aid and understanding of the School Policies and Procedures 		✓
<ul style="list-style-type: none"> Understanding of child protection procedures 		✓
<ul style="list-style-type: none"> Working knowledge of the education system 		✓
<ul style="list-style-type: none"> Understand procedures and legislation relating to confidentiality 	✓	
<ul style="list-style-type: none"> Understand the importance of physical and emotional wellbeing 	✓	
<ul style="list-style-type: none"> Ability to write basic reports 	✓	
<ul style="list-style-type: none"> Ability to understand and support children with developmental difficulty or disability 	✓	
<ul style="list-style-type: none"> Understanding of and ability to implement the school's behaviour management policy 	✓	
<ul style="list-style-type: none"> Ability to support the work of volunteers and other teaching assistants in the classroom 	✓	
<ul style="list-style-type: none"> Ability to use clear language to communicate information unambiguously and listen effectively 	✓	
<ul style="list-style-type: none"> Ability to communicate effectively with children and their families and carers and other adults and overcome communication barriers with children and adults 	✓	
<ul style="list-style-type: none"> Good understanding of the school curriculum including knowledge of literacy/numeracy strategies 		✓
<ul style="list-style-type: none"> Know when, how and with whom to share information 		✓
<ul style="list-style-type: none"> ICT skills to support learning 		✓
<ul style="list-style-type: none"> Ability to establish rapport and respectful and trusting relationships with children, their families and carers and other adults 	✓	
<ul style="list-style-type: none"> Basic understanding of Health & Safety 	✓	
Personal	Essential	Desirable
<ul style="list-style-type: none"> Ability to resolve routine problems independently 	✓	

GREATER THAN THE SUM OF ITS PARTS

• High expectations of self and others	✓	
• Good organisational skills	✓	
• Remain calm under pressure	✓	
• Ability to ensure confidentiality	✓	
• Ability to use own initiative	✓	
• Approachable	✓	
• Ability to work within a team	✓	
• Reliable and trustworthy	✓	

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