



## SAMPLE JOB DESCRIPTION

POST: **Class Teacher – Newly Qualified**

RESPONSIBLE TO: The Headteacher

DUTIES: The general professional duties of all teachers are set out in the current Pay and Conditions document and the contract of employment. Teachers need to fulfil their legal responsibilities in line with relevant government legislation, DfE expectations and School Policy.

A Newly qualified teacher will not hold an area of curriculum responsibility in their first year of teaching.

**As a newly qualified teacher in the first year of teaching it is required that you:**

- **With the support of the school, will work to fulfil all the current requirements of an NQT induction year.**
- **Will work closely with the appointed mentor to identify the areas of their development needed for the first year of teaching, and make every effort to develop these areas as required.**
- **Will familiarise themselves with school procedure and policy during the year.**
- **Will by the end of the year they will be able to fulfil the criteria set out in the Teacher Standards**
  - **Will attend the agreed appropriate professional development opportunities provided.**
- **Will be proactive in supporting their own development during the year**
  - **Will show a supportive attitude in developing the positive ethos of the school.**