Job Description

Job Title	Learning Support Assistant
Grade	2020 Scale 3 (2019 Band 2 (to mid-point))
Reports to	SENDCO/Higher Level Teaching Assistant
Responsible for	N/A
Liaison with	SENDCO/Higher Level Teaching Assistant, Other Staff,
	Students, Outside agencies
Job Purpose	To work in partnership with class teachers to support learning
-	in line with the national curriculum, codes of practice and
	school policies and procedures
	To provide support to students in a particular curriculum area
	across the school or support students with severe learning,
	behavioural, communication, social, sensory or physical
	difficulties.
Principal	Working with individuals or small groups of children under the
Accountabilities	direction of teaching staff
	Support students with activities which support literacy and
B (1	numeracy skills
Duties	Establish positive relationships with students supported
	Support the use of ICT in the classroom and develop
	students' competence and independence in its use
	Implement planned learning activities/teaching
	programmes as agreed with the teacher, adjusting activities
	according to students' responses as appropriate
	Promote positive student behaviour in line with school
	policies and help keep students on task
	 Interact with, and support students, according to individual
	needs and skills
	Promote the inclusion and acceptance of children with anapping acceptance of children with
	special needs within the classroom ensuring access to
	lessons and their content through appropriate clarification, explanation and resources
	 To participate in planning and evaluation of learning
	activities with the teacher, providing feedback to the
	teacher on pupil progress and behaviour
	 Monitor and record pupil activities as appropriate writing
	records and reports as required
	 To support learning by arranging/providing resources for
	lessons/activities under the direction of the teacher
	 Assist with the development and implementation of IEPs
	 To attend to students' personal needs including help with
	social, welfare, physical and health matters, including minor
	first aid.
	 To assist with the preparation, maintenance and control of
	stocks of materials and resources
	To support administrative function for SENDCO, students

	 and parents Liaise with other staff and provide information about students as appropriate To supervise students for limited and specified periods including break-times when the postholder should facilitate games and activities To assist with escorting students on educational visits
General	 To understand and apply school policies in relation to health, safety and welfare Attend relevant training and take responsibility for own development Attend relevant school meetings as required To respect confidentiality at all times To participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with line manager. To comply with individual responsibilities, in accordance with the role, for health & safety in the workplace Ensure that all duties and services provided are in accordance with the School's Equality & Diversity in Employment Policy The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

November 2019