



## Cleaning Supervisor Person Specification

		E=Essential D=Desirable
<b>Personal Qualities</b>	✓ Caring and committed to the welfare and well-being of pupils	E
	✓ Hard working and conscientious	E
	✓ Calm and able to work under pressure	E
	✓ Willing to take personal responsibility for standard of work carried out	E
	✓ Good communication skills	E
	✓ Work independently, as well as part of the domestic services team	E
	✓ Maintain confidentiality on all school matters	E
	✓ Respond positively to change, showing flexibility when required	E
	✓ Physically fit and able to manage some heavy lifting	E
	✓ Punctual, well organised and reliable	E
	✓ Honest, tactful and professional at all times	E
	✓ Attention to appearance and personal hygiene	E
	✓ Commitment to fulfilling regulatory guidance and training provided by the school	E
	✓ Experience of managing teams of cleaners	E
	✓ Knowledge of H&S requirements	E
	✓ Computer literate in MS Excel and Word	D