

## Person Specification

|             |  | Essential | Desirable |
|-------------|--|-----------|-----------|
| <b>A.</b> Q | qualifications   | l         | 1         |
| Al          | Successful experience working in specialist area in learning environment   |           | <b>✓</b>  |
| A2          | Technology related qualification   | ✓         |           |
| А3          | Good numeracy skills   | <b>✓</b>  |           |
| A4          | Excellent working knowledge of equipment and ICT packages relevant to specialist area  |           | <b>/</b>  |
| B. E        | xperience  |           |           |
| B1          | Use of power tools, including laser cutter technology  | ✓         |           |
| B2          | Experience of working with children in a professional setting  |           | ✓         |
| В3          | Knowledge of First Aid   |           | 1         |
| B4          | Ability to work well with a variety of materials, including woods and plastics   | <b>✓</b>  |           |
| B5          | Accurate record keeping  | ✓         |           |
| В6          | Experience in a Technology environment and an understanding of school procedures   |           | <b>✓</b>  |
| C. C        | ommunication   |           |           |
| Cl          | Ability to write reports, complete returns and write letters   | <b>✓</b>  |           |
| C2          | Ability to use clear language unambiguously  | ✓         |           |
| C3          | Ability to listen effectively  | ✓         |           |
| C4          | Ability to overcome communication barriers with children and adults  | <b>✓</b>  |           |
| C5          | Ability to negotiate effectively with adults and children  | <b>✓</b>  |           |
| D. W        | orking with others   |           |           |
| DI          | Ability to make a proactive contribution to the work of the team supporting children, their families and carers  | <b>√</b>  |           |
| D2          | Ability to establish rapport and respectful and trusting relationships with children, their families and carers and other adults                                   | ✓         |           |
| D3          | Ability to work effectively with a range of adults and children  | ✓         |           |
| D4          | Influencing the attitudes and opinions of others according to an agreed plan, gaining their agreement through persuasion to ideas, proposals and courses of action | <b>√</b>  |           |



|      | SCHOOL & COLLEGE   |          |          |
|------|--|----------|----------|
| D5   | Contribute to the development and implementation of effective systems to share information | ✓        |          |
| D6   | To be flexible, adaptable and have the ability to use initiative                           | ✓        |          |
| E. R | esponsibilities  |          |          |
| E1   | Good organisational skills   | ✓        |          |
| E2   | Ability to remain calm under pressure  | <b>✓</b> |          |
| E3   | Ability to manage own time effectively   | <b>✓</b> |          |
| F. G | eneral   |          |          |
| F1   | Awareness of and promotion of equality   | ✓        |          |
| F2   | Good understanding of Health and Safety  |          | 1        |
| F3   | Good understanding of Safeguarding procedures  |          | <b>✓</b> |
| F4   | Understanding of procedures and legislation relating to confidentiality                    |          | 1        |
| F5   | Demonstrate a clear commitment to develop and learn in the role                            | 1        |          |

Ability to effectively evaluate own performance

F6