



Person Specification – Cover Supervisor

	Essential	Desirable
Successful recent experience working with children of relevant age		✓
Good literacy and numeracy skills	✓	
Good general standard of education	✓	
Induction training for teaching assistants		✓
Basic knowledge of first aid		✓
Understanding of relevant policies/codes of practice/legislation		✓
Ability to apply behaviour management policies and strategies which contribute to a purposeful learning environment	✓	
Work effectively as part of a team and contribute to group thinking, planning etc.	✓	
Effective time management	✓	
To be flexible	✓	
Follow instructions accurately	✓	
Use own initiative and work independently	✓	
Excellent communication skills with adults and children, verbally and in writing	✓	
Motivate, inspire and have high expectations of pupils	✓	
Creative approach to problem solving	✓	
Ability to adapt quickly and effectively to changing circumstances/situations	✓	
Work calmly under pressure	✓	



Committed to personal and professional development	✓	
Ability to critically evaluate own performance	✓	
Awareness of, and commitment to, equalities issues	✓	