



THE BILLERICAY SCHOOL
A MATHS AND COMPUTING COLLEGE
JOB DESCRIPTION
TEACHER OF GERMAN AND/OR CHINESE

Position: Teacher/Instructor of German and Chinese
Grade: Mainscale/Unqualified + Fringe Area
Responsible to: Head of Faculty

Principal Responsibilities

Under the direction of the Head of Modern Languages

- To contribute to the teaching of the Modern Languages Department.
- To participate in the development of appropriate syllabuses, materials and schemes of work.

Additional Specific Responsibilities

- To be Form Tutor of an assigned form and to carry out related duties in accordance with the general job description of Form Tutor.
- Duties negotiated with the Head of Modern Languages.

General Duties

- To carry out a share of supervisory duties in accordance with published rosters.
- To participate in appropriate meetings with colleagues and parents relative to the above duties.

Notes:

1. The above responsibilities are subject to the general duties and responsibilities contained in the statement of Conditions of Employment.
2. This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed. In allocating time to the performance of duties and responsibilities, the post-holder must use Directed Time in accordance with the school's published Time Policy.
3. This job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once each year and it may be subject to modification or amendment at any time after consultation with the holder of the post.