



## **External Advertisement**

### **Learning Support Assistant Apprentice** **To commence October 2021**

We are seeking to appoint a part time Learning Support Assistant Apprentice to commence October 2021 for a full apprenticeship. The post offers an excellent opportunity to work in a strong SEND department in our highly successful academy which holds a good Ofsted status.

The core purpose of the role is to support the progress, learning, achievement and wellbeing of SEND students in line with the National Curriculum, codes of practice and academy policies and procedures.

#### **Personal Qualities**

The successful applicant should have qualifications in Maths and English at minimum C grade GCSE or equivalent Level 2 qualification. Upon fulfilment of these requirements, the apprentice is eligible to study for the Level 3 Learning Support Assistant qualification with a day release at Chelmsford College.

Applicants should be hardworking, enthusiastic and have a high level of commitment and ability to focus on fostering the teaching and learning and personal development of Year 7 to 13 students.

#### **Responsibilities of the Post Holder**

Responsibilities of the post holder will be in accordance with the Learning Support Assistant Apprentice job description.

#### **Remuneration and Working Time**

The hours of work required for the role are 30 hours per week, Monday to Friday 8.30am to 3.10pm, term time only and one day per week will be given as day release to complete the required study. Annual salary for a Learning Support Assistant Apprentice will be in accordance with the apprenticeship payment rates for which during the first year of study the rate will be £8,295 per annum rising in the second year of the apprenticeship.

#### **Application Process**

If you are interested in the position and wish to discuss the post prior to application, please email Mrs Sarah Freeman, Director of HR at [s.freeman@plume.essex.sch.uk](mailto:s.freeman@plume.essex.sch.uk), to arrange a telephone conversation. We are very proud of our academy and what we can offer new members of our collaborative team. The Director of HR will be pleased to discuss the post and provide more information about the post and the academy in general.

To apply please complete the Plume Academy application form (please see link via our website). This must be completed and submitted to [HR@plume.essex.sch.uk](mailto:HR@plume.essex.sch.uk) by the closing date stated (unaccompanied CV's or third party application forms will not be accepted).

**Closing Date: 12 noon 4 October 2021**