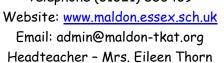


Maldon Primary School

Wantz Chase, Maldon, Essex CM9 5DQ Telephone (01621) 853409





Person Specification - Learning Support Assistant

| | | Essential | Desirable |
|--------------------|---|--------------|--------------|
| Expertise | Effective at communicating with primary aged children | ✓ | |
| | Effective at helping primary aged children learn | \checkmark | |
| | Effective team player within a school setting | \checkmark | |
| | Effective at identifying children's educational needs and responding to these needs | ✓ | |
| | Good literacy and numeracy skills (Grade C GCSE equivalent or above) | \checkmark | |
| | Good general standard of education | \checkmark | |
| SU | Induction training for teaching assistants | | ✓ |
| Qualifications | Successful completion of training in particular/specialised learning/Special Needs area | | ✓ |
| Ø | NVQ Level 3 in learning | | \checkmark |
| | Support/early years or equivalent qualification | | √ |
| | Training in literacy and numeracy strategies | | ✓ |
| Knowledge & Skills | Knowledge and understanding or self-motivation and aptitude to develop a good level of various categories of Special Educational Needs including Autistic Spectrum Disorder, Global Developmental Delay and Soto Syndrome | ✓ | |
| | Basic knowledge of first aid | √ | |

| | · | | |
|-----------|---|--------------|--------------|
| | Basic knowledge of the Primary and Early Years Curriculum | | |
| | Knowledge of general aspects of child development | | \checkmark |
| | Understanding of child protection policies and procedures | | ✓ |
| | Knowledge of relevant codes of practice and school policies | V | |
| | Good working level of ICT skills applicable to a school setting | | √ |
| | Be able to work effectively as part of a team and contribute to group thinking, planning etc. | √ | |
| | Effective time management skills | ✓ | |
| | Possess excellent interpersonal skills with children and adults | \checkmark | |
| | Be flexible | √ | |
| | Be able to follow instructions accurately | √ | |
| | Be able to use own initiative and work independently | \checkmark | |
| | Have excellent communication skills with adults and children, verbal and in writing | ✓ | |
| Aptitudes | Be able to motivate, inspire and have high expectations of pupils | ✓ | |
| Api | Show a creative approach to problem solving | \checkmark | |
| | Be able to adapt quickly and effectively to changing circumstances/situations | √ | |
| | Be able to work calmly under pressure | √ | |
| | Be committed to personal and professional development | √ | |
| | Be able to critically evaluate own performance | √ | |
| | Have awareness of, and commitment to, equalities issues | ✓ ✓ | |
| | Be able to record and assess pupil progress/performance etc. | | |
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