

Founded 1642



New Hall School

The Best Start in Life



Appointment of

Swimming Teacher (Saturdays)

Closing date: Midday, Monday 22 August 2022

Interviews will take place on a rolling basis

Swimming Department

Swimming at New Hall provides students of all ages with the opportunity to learn, improve and compete throughout the academic year. The Swimming Teacher reports to the Head of Swimming.

Swimmers at New Hall are able to benefit from the School's exceptional 25-metre, 6-lane indoor swimming pool. Our facilities also include a state-of-the-art fitness suite to enhance the whole development of the athlete.

Fixtures take place after school, with a comprehensive fixture list for all age groups throughout the academic year. New Hall participates in the Mid Essex League, which offers the opportunity for greater student involvement.

The School also offers squad sessions throughout the academic terms, catering for our top achieving students within the sport. The training also develops students as athletes, looking at strength and conditioning, nutrition and the mental aspects of elite competition.

Job Description

The following list is not exhaustive but serves as an indication of what the role encompasses.

The Swimming Teacher will be expected:

1. to deliver swimming lessons in line with Swim England standards and to the quality standard of New Hall School
2. to follow the Swim England 'Learn to Swim' programme and produce lesson plans for all sessions delivered based on this scheme
3. to deliver high quality, safe and well-structured swimming lessons to a variety of different ability groups
4. to assist in the development and delivery of the teaching programme
5. to be able to teach all levels of pre-school and advanced levels (non-swimmers up to competitive swimmers)
6. to produce end-of-course progress reports
7. to communicate with the Head of Swimming regarding swimmer progress
8. to maintain accurate records of lessons and the attendance of pupils
9. to be responsible for the safety of all swimmers/helpers on the poolside
10. to ensure pool equipment is stored safely and that damaged equipment is reported immediately
11. to understand and be able to implement the Pool Safety Operating Procedures

All staff are responsible for promoting and safeguarding the welfare of students at New Hall School by ensuring compliance with the School's Safeguarding & Child Protection Policy at all times. It is a requirement of all staff to report any actual or potential risks to the safety or welfare of students to the Designated Safeguarding Lead (DSL).

This document summarises the main responsibilities of the post. All staff are required to undertake whatever else may reasonably be requested by the Principal. All staff are expected to uphold, support and realise the Catholic ethos of the School, as outlined in the Mission & Ethos Statement and Aims of the School. Job Descriptions are subject to annual review.

Person Specification

In addition to the below, all candidates should have a clear understanding of and a commitment to the aims of a Catholic independent school and be committed to the values and ethos at the heart of New Hall School, for example, as expressed in the Mission & Ethos Statement of the School.

	Essential	Desirable
Education	Level 2 Qualified teacher (or above)	Hold a valid NRASTC Qualification
Experience	Previous experience teaching or supporting swimmers	
Skills and Aptitudes	Excellent communication and organisational skills Common sense and initiative	
Disposition and personal qualities	An understanding of the importance of promoting and safeguarding the welfare of children Ability to relate effectively to students Flexible and adaptable Reliable and punctual at all times Professional attitude	

New Hall is committed to increasing the number of staff from ethnic minorities, across all roles and at all levels, to reflect our diverse student population. Applications from practising Catholics are particularly welcome. The Equal Opportunities Policy can be found on the website.

School Tour

Click [HERE](#) to view our Open Day virtual tour.

Salary & Benefits

Salary

The salary range is £3,658pa-£4,183pa, depending on qualifications and experience.

Hours

Your normal hours of work will be 9.00am to 2.00pm on Saturdays in term time. All staff are required to attend INSET (staff training) days; payment is included in the salary.

Holiday

You are entitled to School holidays, as published in the School calendar, as holidays with pay. However, you may have to work at such times during School holidays as is reasonably required by the Head of Swimming.

Pension

Support staff are automatically enrolled in the designated stakeholder pension scheme provided by Standard Life, subject to meeting the qualifying conditions. Pension contribution rates are 5% for employees and New Hall currently matches employee contributions up to 4%.

Training

New Hall is committed to professional development of staff and will support further in-service training as required. There are generous INSET and Continuing Professional Development (CPD) budgets.

Sport club membership

As an employee, you will be able to make use of an annual membership for the New Hall Sport Club (currently £20pa plus £5pa for family members), with effect from your start date. Membership includes Club time use of:

- 25-metre, 6-lane indoor swimming pool
- 10 floodlit tennis/netball courts
- Fitness Suite, which comprises a range of cardiovascular equipment and free weights
- Athletics track
- 12 golf practice bays



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