

**HOLY CROSS CATHOLIC PRIMARY ACADEMY**  
**JOB DESCRIPTION**

*Christ is the centre of our lives  
Our learning and friendships  
In a safe, happy and caring community  
Where all are welcome.*

Post Held:                   Class Teacher  
Employer:                 The Governing Body  
Responsible to:         The Head Teacher  
Scale:                     NQT/MPR/UPS

**GENERAL DUTIES**

- The education and welfare of a designated class in accordance with the requirements of the current School Teachers' Pay and Conditions Document having due regard to the National Curriculum, the school's mission statement, aims, objectives and schemes for work and any policies of the Governing Body.
- To share in the corporate responsibility for the well being and discipline of all pupils.
- To develop and deepen the Catholic ethos of the school.
- To create, maintain and develop a teaching and learning environment, which provides for the intellectual, emotional and spiritual, social and physical needs of the children in your class so that each child has the opportunity to develop their full potential.

In addition to:

- Provide a well organised, attractive and stimulating learning environment;
- Be familiar with and implement school policies in your planning and teaching;
- Manage and support staff and voluntary helpers in the classroom through careful planning and supervision of their work;
- Be responsible for supervising the children at playtimes as organised within the staff rota;
- Endeavour to build good relationships with other professionals within the school;
- Co-ordinate a curriculum subject and fulfil all the normal duties associated with this role, if required;
- Communicate and consult with the parents of pupils;

Undertake such further tasks as may reasonably be required by the Head Teacher for the benefit of the school, subject to consultation.