

# MOULSHAM HIGH SCHOOL



## JOB DESCRIPTION

<b>Title of Post:</b>	Intervention Tutor Maths Or English – MPR
<b>Responsible to:</b>	Head of Maths or Head of English.
<b>Liaison with:</b>	Maths or English Faculty.
<b>Job Purpose:</b>	To provide short-term targeted intervention for individual and small groups (no larger than 3) of KS4 students who are not making expected progress in either maths or English.

### DUTIES

- Liaise with the class teacher/s and/or Head of Faculty to identify the gaps in targeted students' maths or English skills and knowledge.
- Plan and deliver high quality tutoring/support for targeted students (usually over a period of 6-10 weeks) to address gaps in their learning.
- Set students challenging but realistic targets to achieve during their intervention programme and to review these at the mid-point and end.
- Assess work completed by students during their intervention programme, giving them constructive feedback on what they have done well and what they need to do to improve.
- Record students' attendance at intervention sessions.
- Keep brief records of intervention sessions and the progress made by students in them.
- Liaise with the class teacher/s and Head of Faculty at the end of the intervention programme to feedback on the progress made by the student and any other information that will enable them to continue to make good progress.

### GENERAL

The duties may be varied by the Headteacher to meet changed circumstances in a manner compatible with the post held.

The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

This post is subject to a DBS check and is not suitable for anyone who has been barred in any way from being a teacher.

It is a requirement to:

- Comply with individual responsibilities, in accordance with the role, for health & safety in the workplace

- Ensure that all duties and services provided are in accordance with the School's Equal Opportunities Policy.

J. Mead.

September 2021.

## MATHS OR ENGLISH INTERVENTION TEACHER PERSON SPECIFICATION

	Essential	Desirable
<b>Experience</b>		
Evidence of successful tutoring/teaching up to and including either G.C.S.E. in Maths or English.	✓	
An honours degree in either Maths or English.	✓	
Qualified Teacher Status .	✓	
<b>Knowledge And Skills</b>		
Up-to-date and thorough knowledge of the G.C.S.E. Maths or English curriculum.	✓	
An understanding of effective tutoring/intervention strategies and the ability to put these into practice	✓	
An ability to forge positive relationships with staff and students.	✓	
Good organizational skills.	✓	
Effective time management.	✓	
Ensure that all Bridge Academy Trust and Moulsham High School policies are consistently implemented, including those for Safeguarding, Child Protection and Student Behaviour.	✓	
<b>Personal</b>		
Initiative and the ability to work independently.	✓	
<b>General</b>		
Good attendance and punctuality record.	✓	
Professional dress.	✓	

September 2021