

Founded 1642



New Hall School

The Best Start in Life



Appointment of **Sport Coach**

Applications considered on a rolling basis until
midday, Monday 15 August 2022

The PE & Sport Department

The School offers a broad spectrum of sports for students to participate and compete in during the week and on Saturdays. Each of the major sports and minor sports has a dedicated Head of Sport who is responsible for leading the coaching programme, arranging fixtures and managing the team coaches for the individual sport.

The major sports at New Hall are: <ul style="list-style-type: none">• Cricket• Netball• Hockey• Rugby• Athletics• Swimming• Tennis	The minor sports at New Hall are: <ul style="list-style-type: none">• Golf• Riding• Skiing
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Job Description

The Sport Coach is a whole School role. The role includes assisting in the provision of coaching during games afternoons, activity time, fixtures and competitions, along with supporting the Sport Department in other areas, as required. The Sport Coach is expected to be able to coach at least two of the School's major sports. The Sport Coach is also expected to assist in the running of other co-curricular sports clubs, e.g. basketball, badminton, table tennis.

There is a full fixture list and training programme provided in each of the major sports during Sport lessons, activity time and on Saturdays. Our teams regularly feature in the later rounds of county and national competitions, and we have many students representing their county, region and country in a variety of sporting pursuits.

Key responsibilities:

1 General

- 1.1 to work with the Director of Sport, Deputy Director of Sport and individual Heads of Sport to ensure the development of the students, including professional standards of punctuality, discipline and sportsmanship
- 1.2 to assist with the smooth running of the PE & Sport Department under the direction of the Director of Sport
- 1.3 to assist with the teaching of PE and involvement with academic PE lessons
- 1.4 to coach a team in a particular sport each term
- 1.5 to play a full role in the life of the School, including weekend commitments and duties
- 1.6 to assist with sport camps and sport tours, which may take place during School holidays
- 1.7 to assist with hospitality at fixtures and competitions

2 Administration

- 2.1 to write student reports

3 Development

- 3.1 to help maintain and formulate coaching, officiating and playing pathways for students
- 3.2 to develop links with feeder preparatory schools and primary schools for specialised coaching sessions
- 3.3 to be an ambassador for New Hall sport in the wider community

4 Cover

- 4.1 to undertake class supervision when required
- 4.2 to assist with playground supervision in the Prep Divisions
- 4.3 to assist with changing room supervision

All staff are responsible for promoting and safeguarding the welfare of students at New Hall School by ensuring compliance with the School's Safeguarding & Child Protection Policy at all times. It is a requirement of all staff to report any actual or potential risks to the safety or welfare of students to the Designated Safeguarding Lead.

This document summarises the main responsibilities of the post. All staff are required to undertake whatever else may reasonably be requested by the Principal. All staff are expected to uphold, support and realise the Catholic ethos of the School, as outlined in the Mission & Ethos Statement and Aims of the School. Job Descriptions are subject to annual review.

Person Specification

This post would particularly suit a candidate seeking career development and opportunities to develop leadership skills, in this dynamic and forward-thinking School.

In addition to the below, all candidates should have a clear understanding of and a commitment to the aims of a Catholic independent school and be committed to the values and ethos at the heart of New Hall School as expressed in the Mission & Ethos Statement of the School.

	Essential	Desirable
Education	Educated to A Level or equivalent	University graduate Hold coaching qualifications in one or more of the School's sports
Experience		Experience in coaching and/or officiating at least two of the School's sports Experience of playing competitively Experience of working in the independent school sector/boarding education
Skills and Aptitudes	Excellent communication and organisational skills Good IT skills	Able to contribute to the wider co-curricular life of the School Be able to work as a strength and conditioning coach
Disposition and personal qualities	Be committed to the lunchtime & after school sport provision, and to competitive sport and training on Saturdays Willingness to participate enthusiastically in all aspects of boarding school life Common sense and initiative Ability to relate effectively to students Ability to motivate others and build teams Flexibility to adjust to change and development	

New Hall is committed to increasing the number of staff from ethnic minorities, across all roles and at all levels, to reflect our diverse student population. Applications from practising Catholics are particularly welcome. The Equal Opportunities Policy is available on our website.

Salary & Benefits

Salary

The salary range for this post is £21,470pa-£28,680pa (NHC20-29, September 2022 rates), depending on qualifications and experience.

Hours of work

The hours of work average 40 hours per week across the year. In term time, there will be one full weekday off. Up to two weekday evenings may be required in term time. Hours of work include Saturday mornings and some afternoons.

The hours of work in School holidays are normally 9.00am-4.00pm, Monday to Friday. These hours may vary for some Sport camps and holiday camps.

Holiday

The Sport Coach will be entitled to 35 days' holiday per year, including bank holidays. Holidays must be taken during the School holidays. New Hall closes for two days between Christmas and New Year and for bank holidays; staff must set aside annual holiday entitlement to allow for these closures. All holiday is subject to line manager approval. The holiday entitlement takes account of the need to work Saturday mornings (and some Saturday afternoons) in term time.

Bank holidays

The Sport Coach will be required to work on School Open Days, which take place on the last Saturday in September and the Saturday of the first bank holiday weekend in May.

Pension

Subject to meeting the qualifying conditions, support staff are automatically enrolled in the designated stakeholder pension scheme provided by Standard Life. New Hall currently matches employee contributions up to 4%.

Training

New Hall is committed to professional development of staff and will support further in-service training as required. There are generous INSET and Continuing Professional Development (CPD) budgets.

Lunch in term time

Currently, all staff are provided with lunch without charge during term time. This is subject to annual review.

Sport club membership

As an employee, you will be able to make use of an annual membership for the New Hall Sport Club (currently £20pa plus £5pa for family members), with effect from your start date. Membership includes Club time use of:

- 25-metre, 6-lane indoor swimming pool
- 10 floodlit tennis/netball courts
- Fitness Suite, which comprises a range of cardiovascular equipment and free weights
- Athletics track
- 12 golf practice bays



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