



Person Specification for Senior Midday Supervisor

1. Qualifications and Experience	Essential	Desirable
Successful experience working with children in a school/early years environment	✓	
NVQ level 2	✓	
Completion of DCSF Induction programme	✓	
Basic knowledge of First Aid	✓	
Good reading and writing skills	✓	
Ability to count and undertake basic calculations	✓	
Ability to use basic equipment e.g. photocopier, video	✓	
2. Communication	Essential	Desirable
Ability to write basic reports	✓	
Ability to use clear language to communicate information unambiguously	✓	
Ability to listen effectively	✓	
Seek support to overcome communication barriers with children and adults	✓	
Consult with children and other adults	✓	
3. Working with children	Essential	Desirable
Understand and implement the school's behaviour management policy	✓	
Ability to understand and support children with developmental difficulty or disability	✓	
Good understanding of games and activities which support learning	✓	
Good understanding of the way in which games and activities can help children develop	✓	
Understand and support the importance of physical and emotional wellbeing	✓	



4. Working with others	Essential	Desirable
Understand the role of others working in and with the school	✓	
Ability to establish rapport and respectful and trusting relationships with children, their families and carers and other adults	✓	
Ability to work effectively with a range of adults	✓	
Know when, how and with whom to share information	✓	
5. Responsibilities	Essential	Desirable
Good organisational skills	✓	
Ability to remain calm under pressure	✓	
Ability to manage and support the work of others	✓	
Ability to manage own time effectively	✓	
Demonstrate creativity and an ability to resolve problems independently	✓	
6. General	Essential	Desirable
Awareness of and promotion of equality	✓	
Good understanding of Health & Safety	✓	
Good understanding and effective implementation of child protection procedures	✓	
Understand procedures and legislation relating to confidentiality	✓	
Demonstrate a clear commitment to develop and learn in the role	✓	