

## EYFS Teacher Job Description

### Main purpose

In addition to:

- Fulfilling the professional responsibilities of a teacher, as set out in the [School Teachers' Pay and Conditions document](#)
- Meeting the expectations set out in the [Teachers' Standards](#)
- The EYFS leader, under the direction of the headteacher, will take lead responsibility of the EYFS to secure:
  - High-quality teaching
  - Effective use of resources
  - Improved standards of learning and achievement for all
  - An inclusive environment in which all children have the ability to succeed

### Duties and responsibilities

#### Strategic direction

- Develop and implement policies for the EYFS in line with our school's commitment to high-quality teaching and learning
- Have a good understanding of how well the EYFS is being delivered and the impact on pupil achievement
- Use this understanding to feed into the school development plan and produce an action plan for the EYFS
- Promote pupils' spiritual, moral, social, cultural, physical and mental development alongside British values
- Consult pupils, parents and staff about the EYFS and its effectiveness, and assess the feedback against the school's vision, values and aims
- Work with the special educational needs coordinator (SENCO) to ensure the curriculum meets the needs of all pupils, including disadvantaged pupils and those with special educational needs and/or disabilities
- Work with subject leaders to understand how their subject is developed at the EYFS
- Liaise with the multi-academy trust (MAT) on EYFS-related projects and activities
- Share outstanding EYFS practice, knowledge and expertise throughout the school as appropriate

#### Leading the curriculum

- Develop and review regularly the vision, aims and purpose for EYFS
- Monitor changes to EYFS teaching, learning and school improvement, and share with staff as appropriate
- Oversee the planning of a curriculum that:
  - Is diverse and inclusive
  - Meets the needs of all pupils and the requirements of the EYFS framework
  - Is well sequenced to promote pupil progress towards the early learning goals (ELGs)
  - Is effectively and consistently implemented across the EYFS

- Make sure there is an effective system of assessment that meets the requirements of the EYFS framework and tracks the progress of pupils to check the curriculum has a positive impact on learning
- Have an overarching responsibility for pupils' achievement and standards in the EYFS
- Hold regular team meetings on the EYFS to keep staff informed of developments or changes
- Provide support to EYFS LSAs regarding teaching and learning, resources, and planning in the EYFS
- Provide continuing professional development (CPD) in the EYFS
- Coach and model effective interactions with pupils
- Support EYFS staff to make accurate assessments

### **Efficient and effective deployment of resources**

- Create a safe, welcoming environment and take care of the classroom accommodation
- Maintain the indoor and outdoor learning spaces in the EYFS to ensure the quality of the overall learning environment
- Ensure resources used are diverse, inclusive and accessible
- Provide classroom displays for the EYFS that are stimulating, of high quality, and inspire curiosity in pupils
- Provide continuous provision in the EYFS, which allows pupils to play independently and gives them a sense of ownership over their environment
- Audit, check and manage resources to ensure they are up to date and match pupil and curriculum needs
- Manage the EYFS budget effectively to ensure it is spent on resources that add value and enhance the learning experience
- Prepare appropriate resources for remote learning to ensure the EYFS can be delivered at home

### **Other areas of responsibility**

Please note, this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the EYFS leader will carry out. The postholder may be required to do other duties appropriate to the level of the role.