

Person Specification

Midday Supervisor

Criteria	Essential	Desirable
Knowledge	<ul style="list-style-type: none"> • Ability to follow written guidance and procedures • Basic understanding of child development and learning 	<ul style="list-style-type: none"> • Basic knowledge of first aid • Knowledge of appropriate school policies and procedures • Experience of one-to-one support for pupils
Ability	<ul style="list-style-type: none"> • Ability to identify and resolve straight forward problems, e.g. a minor disagreement between pupils • Ability to refer more complex problems to appropriate member of staff 	<ul style="list-style-type: none"> • Providing information to other members of staff in relation to pupils' behaviour, activities and general progress • Understanding of relevant policies/codes of practice and awareness of relevant legislation
Interpersonal and Communication Skills	<ul style="list-style-type: none"> • Ability to empathise with pupils in order to maintain appropriate behavior during school breaks • Sensitivity to pupils' individual needs when providing personal care or administering first aid • Ability to provide straightforward advice to pupils • Ability to record incidents in an appropriate school record 	
Manual Skills	<ul style="list-style-type: none"> • Ability to cut food for disabled or younger pupils • Ability to set up and clear away tables/chairs and assist with cleaning of dining area 	
Level of autonomy	<ul style="list-style-type: none"> • Work within guidelines and procedures 	