



**THE BILLERICAY SCHOOL**  
**A MATHS AND COMPUTING COLLEGE**  
**JOB DESCRIPTION**  
**Welfare Assistant**

**REPORTING TO:** **Associate Assistant Headteacher [SENCO]**

**Purpose of Role:**

- To support students with physical disabilities in accessing the curriculum.
- To deliver the aspects of the curriculum to students with physical disabilities who are unable to access mainstream facilities.
- To provide welfare / physiotherapy support for students with physical disabilities.
- To provide students with basic first aid support in the Medical Room.

**Main Duties:**

- To provide hover support for students in wheelchairs during break-time and lunchtime.
- To support students during PE lessons as required [pool side support/hoist operation, oversee Bocchia and run Bocchia club at lunchtime].
- To support students in DT lessons.
- To run cooking sessions for two students.
- To provide physiotherapy provision for individual students.
- To provide support for the Medical Room (administering basic first aid) as required.

**Notes:**

1. The above responsibilities are subject to the general duties and responsibilities contained in the statement of Conditions of Employment.
2. This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed. In allocating time to the performance of duties and responsibilities, the post-holder must use Directed Time in accordance with the school's published Time Policy.
3. This job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once each year and it may be subject to modification or amendment at any time after consultation with the holder of the post.