



**THE BILLERICAY SCHOOL**  
**A MATHS AND COMPUTING COLLEGE**  
**PERSON SPECIFICATION**  
**Progress Mentor, Maths**

| <b>Category</b>                 | <b>Essential</b>   | <b>Desirable</b>   |
|---------------------------------|--|--|
| <b>Application</b>              | <ul style="list-style-type: none"><li>• Supportive reference/s</li><li>• Well-structured supporting letter</li><li>• Suitability to work with children</li></ul>   |  |
| <b>Qualifications</b>           | <ul style="list-style-type: none"><li>• GCSE C grade in English/Maths or equivalent</li><li>• Degree (2:2 or above) in Mathematics or a mathematics related subject.</li></ul>   | <ul style="list-style-type: none"><li>• A Level Mathematics or equivalent qualification</li></ul>  |
| <b>Experience</b>               | <ul style="list-style-type: none"><li>• Experience of working with children/young people</li></ul>   | <ul style="list-style-type: none"><li>• Experience of working within a school environment</li></ul>  |
| <b>Professional Development</b> | <ul style="list-style-type: none"><li>• Commitment to CPD in improving themselves as a practitioner</li></ul>  | <ul style="list-style-type: none"><li>• Willingness to undertake relevant training</li></ul>   |
| <b>Skills</b>                   | <ul style="list-style-type: none"><li>• Ability to inspire and motivate students</li><li>• Good organisational skills</li><li>• Good communication and interpersonal skills</li></ul>  | <ul style="list-style-type: none"><li>• Ability to keep appropriate records</li></ul>  |
| <b>Special Knowledge</b>        | <ul style="list-style-type: none"><li>• Understanding of the needs and demands of young people</li><li>• Understanding of the way in which children develop mathematical literacy (numeracy)</li></ul>   | <ul style="list-style-type: none"><li>• Use of ICT in supporting all aspects of school and professional life</li><li>• Awareness of requirements of the KS2 Mathematics curriculum</li><li>• Awareness of requirements of the reformed GCSE Mathematics curriculum</li></ul> |
| <b>Personal Attributes</b>      | <ul style="list-style-type: none"><li>• Ability to demonstrate enthusiasm and sensitivity whilst working with others</li><li>• Caring attitude towards students and parents</li><li>• A good health and attendance record</li><li>• Emotional stability, can cope with pressure and use humour to good effect</li><li>• An understanding of the need to respect confidentiality at all times</li></ul> | <ul style="list-style-type: none"><li>• Flexibility and adaptability in order to be able to mix and work with a wide range of people</li><li>• Evidence of being able to build and sustain effective working relationships with staff and students</li></ul>                 |