**ST. MARY’S, PRITTLEWELL, C OF E (AIDED) PRIMARY SCHOOL- JOB DESCRIPTION**

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| **JOB TITLE**  **GRADE:** | Class Teacher, St Mary’s C of E Primary School  **Main Pay Range (MPR)/ Upper Pay Range (UPR)** |
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| **Responsible to:** | Headteacher/Deputy Headteacher/Senior Leadership Team |
| **Responsible for:** | Education, safeguarding, social development and pastoral care of each of the individual children which form the class allocated for each specific academic year; the well-being of all pupils in the school. |
| **Duties:** | All duties are to be carried out with regard to the pay and conditions for Teachers laid down in the School Teachers Pay and Conditions Document which set out the professional duties of all teachers. Teachers should also be aware of their duties as laid down in the Professional Standards for Teachers’ Document. |
| **Main Activities:** | Teacher of pupils as assigned by Head teacher |
| **PRIME AREAS OF RESPONSIBILITY** | |
|  | To undertake in a professional manner the duties required of all school teachers  To lead in an area of the curriculum, to prepare a Subject Leaders Action Plan (SLAP) to identify priorities for colleagues and pupils’ progress; to manage a budget and assist SLT in planning and presenting continuing professional development opportunities for colleagues for that area. |
|  | Attend appropriate In-Service courses and meetings and demonstrate a commitment to continued professional development. |
| **Section 1** | To teach Religious Education for a reasonable time each week.  To lead prayer and worship in the classroom on a daily basis.  To begin to develop an understanding of the Christian faith in relation to the child’s own experience.  To help children to develop their own spirituality within the Christian faith. |
| **Section 2** | Demonstrate consistently exemplary practice in own classroom.  Attend school worship as required. |
|  | To assess, monitor, track and report pupils’ progress and to use school assessment systems reporting to senior staff and parents as required.  To assist Senior Leaders in the evaluation and effectiveness of the recording and reporting systems used throughout the school. |

The duties may be varied to meet changed circumstances in a manner compatible with the post held. Teachers will be responsible for Safeguarding and well-being of children and promoting their welfare of children in line with school, national and local directives and guidelines.

Other duties as the Headteacher might reasonably require. The Headteacher may direct any teacher employed to teach any class as befits the needs of the school.

This job description does not form part of the contract of employment. It describes the way the teacher is expected and required to perform and complete the particular duties as set out above.

* The education of a designated class of pupils in accordance with requirements of the School Teachers Pay and Conditions Document having due regard to the requirements of the National Curriculum, the School’s aims, objectives and schemes of work and policies of the Governing Body. To share in the corporate responsibility for the well-being and discipline of all pupils and to provide an example of good classroom practice.
* Be responsible for Safeguarding and promoting the welfare of children.

These duties may be amended at any time after discussion with you, but in any case will be reviewed regularly.

**The Governing Body of**

**ST. MARY’S CHURCH of ENGLAND (AIDED) PRIMARY SCHOOL**

**PRITTLEWELL**

**CLASS TEACHER -** **PERSON SPECIFICATION**

# Education, Training and Qualifications

* 1. Qualified Teacher Status

### Preferably a practising Christian; fully supportive of the schools Christian ethos

* 1. Willingness and commitment to continue professional development

1. **Relevant Experience**
   1. Knowledge of the Primary Curriculum and Foundation Stage

### Commitment to target setting and data handling in sustaining and raising the academic and personal achievement of pupils

### Knowledge of child development and Special Needs education

### Aspiring to and involvement in aspects of school management

**3.**  **Leadership**

### Knowledge of the National Curriculum and effective planning, assessment and delivery in primary years

* 1. Ability to establish and maintain good professional relationships and to work collaboratively with the senior Leadership team and all school staff
  2. Ability to work with colleagues with good humour

# Commitment to excellence and a sound understanding and knowledge of strategies for school effectiveness

* 1. Knowledge of current issues in education, especially those that impact upon the primary years, including Early Years
  2. Enthusiasm, drive and commitment; a commitment to the well-being and safety of all pupils

**4. Additional Factors**

* 1. Ability to promote a positive ethos and good behaviour throughout the school
  2. Ability to work under pressure and to timescales and deadlines
  3. Good communication and organisational skills
  4. Willingness to work in partnership with the parents, governors and the wider community
  5. An ability to recognise and respond to the individuality, strengths and needs of pupils and a commitment to the provision and value of extra-curricular activities
  6. Good ICT skills; an understanding and experience of ICT
  7. High expectations of staff and pupils
  8. Willingness and ability to work with other professionals and staff of other educational establishments and authorities