

MOULSHAM HIGH SCHOOL



Job Description

Faculty:	Humanities
Job Title:	Geography Co-ordinator Years 7-9 MPR/UPR 1-3 TLR 2c
Accountable To:	Subject Leader For Geography

The Humanities Faculty

The Humanities Faculty consists of history and geography. The quality of education it provides is outstanding and it is forward thinking and innovative. There is a strong team ethos in which everyone works collaboratively to achieve the best possible outcomes for all students.

Geography is led by a highly experienced and successful Subject Leader and there are three other specialists in the team. Geography is taught in four classrooms which are adjacent to each other, wireless networked and equipped with an interactive whiteboard/multimedia projector.

Geography has direct access to a suite of thirty computers which are for the sole use of the Humanities subjects.

Outcomes At G.C.S.E. In Formal Examinations

Year	2017	2018	2019
% Grades 9-4	78	77	79
% Grades 9-5	60	68	69
% Grades 9-7	35	42	42

Outcomes At A Level In Formal Examinations

Year	2017	2018	2019
% A*-B	46	56	59
% A* -C	96	88	88

Curriculum

Years 7-9

Geography in Years 7-9 aims to inspire and engage students in the world around them, helping them to develop a sense of place in the world. Year 7 units focus on developing the skills required to succeed in geography at KS3 and beyond as well as providing a flavour of the relevance of geography in our daily lives.

Schemes of work are designed to be progressive and challenging for all abilities. Geography's strong resource base allows lessons to be delivered using varied approaches, making full use of the ICT equipment available as well as audio visual resources.

By Year 9 contemporary units such as 'Globalisation' equip students with the skills to explore issues independently and develop analytical skills, preparing themselves for G.C.S.E. and beyond.

Years 10 and 11

The AQA G.C.S.E syllabus is followed. The course is designed to give students an insight into future issues and challenges through the study of local, national and global importance. There is a strong link in this specification to issues such as environmental sustainability, challenges of urban living and natural world hazards.

By exploring their attitudes to these and similar issues, students can prepare themselves for the world in which they will live and help to shape our planet's future.

Years 12 and 13

AQA A level geography undertakes an exploration of human interactions with their physical environment. The issue and impact approach is designed to engage students in debate, exploring themes of environmental impact, management, environmental sustainability and citizenship.

Fieldwork, lectures and visits play an integral role in developing practical skills and expanding individuals' knowledge and understanding of current events.

Adopting a contemporary physical and human case studies approach engages students and questions their preconceptions of the subject.

Fieldwork

G.C.S.E. students visit Walton-On-The-Naze and the Greenwich Peninsula to prepare for their Unit 3 exam.

Year 12 students visit Criccieth in Wales and Liverpool to prepare for their AS Unit 2 paper.

Geography also has links with a school in Nanjing, China.

YEARS 7-9 CO-ORDINATOR WILL BE RESPONSIBLE FOR:

- Implementing school policies relevant to Years 7-9 including those relating to behaviour, homework, assessment/marking, literacy, numeracy, ICT, SMSC.
- Ensuring that all students can (and do) make at least the minimum expected progress throughout Years 7-9. .
- Ensuring that effective tracking of students' progress is in place throughout Years 7-9 and supporting any underperformance with intervention programmes whose impact is closely monitored.
- Ensuring that the core values of the school (Enjoy, Enrich, Achieve) are fully expressed by the department.
- Creating and developing appropriate schemes of work, lesson plans and assessment tools taking into account the need for differentiation and the inclusion of ICT, literacy, numeracy, SMSC.
- Liaising with other key stage co-ordinators.
- Setting and moderation of internal examinations.

YEARS 7-9 CO-ORDINATOR WILL BE ACCOUNTABLE FOR:

- The standards (this includes the attainment outcomes and progress outcomes) reached by all students throughout Years 7-9, including those who are more able and 'vulnerable'.
- The standard/quality of teaching delivered throughout Years 7-9.

YEAR 7-9 CO-ORDINATOR WILL ASSIST SUBJECT LEADER IN:

- The evaluation of the quality of teaching and learning.
- The provision of appropriate training.
- Carrying out, following consultation, any other reasonable task determined by the Headteacher, including deputising in the event of the Subject Leader's absence if required and representing the faculty on relevant school working groups e.g. the Teaching and Learning Community

ALL STAFF AT MOULSHAM HIGH SCHOOL ARE EXPECTED TO:

- Participate in the performance management and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with their line manager.
- Comply with individual responsibilities, in accordance with the role, for health and safety in the workplace.
- Ensure that all duties and services provided are in accordance with the school's Equal Opportunities Policy.

The duties above are neither exclusive nor exhaustive and the post holder may be required by the Headteacher to carry out appropriate duties within the context of the job, skills and grade.

The Local Governing Committee is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The school's Child Protection and Safeguarding Policies can be found on the school website: www.moulshamhigh.org

This post is subject to a DBS check and is not suitable for anyone who has been barred in any way from working with children.

J. Mead.

(May 2022)

PERSON SPECIFICATION

GEOGRAPHY CO-ORDINATOR MPR/UPR 1-3 + TLR2c

Those areas marked 'Essential' must be demonstrable at the point of interview.

Qualities and Attributes	Essential	Desirable
Qualifications		
Good quality honours degree in geography	√	
PGCE, or equivalent, in Secondary Education or working towards	√	
Qualified Teacher Status	√	
Experience		
Experience of successfully teaching KS3 geography	√	
Experience of successfully teaching G.C.S.E. geography	√	
Experience of successfully teaching A Level geography		√
Knowledge / Skills		
Strong subject knowledge	√	
Good and imaginative use of resources including new technologies	√	
Good understanding of Assessment for Learning and the ability to put this into practice	√	
The ability to engage students and generate high levels of commitment from them by using well- judged and imaginative teaching strategies.	√	
The ability to differentiate effectively so that the needs of all students are met.		√
The ability to develop students' active reading skills.		√
Well- developed behaviour management skills		√
An ability to forge good working relationships with staff and students	√	
Efficient organisational skills, including the ability to meet deadlines	√	
Knowledge and understanding of current developments in teaching within geography		√

Ensure that whole school policies are implemented consistently, including those for Safeguarding, Child Protection and Student Behaviour	√	
Personal		
Ability to manage time and prioritise	√	
Commitment to continued professional development	√	
Commitment to contribute to extra-curricular activities and educational visits		√
General		
Good attendance and punctuality record	√	
Professional dress	√	
Willingness to participate with fieldwork activities.	√	

(May 2022)