

Job Description

Job Title:	Class Teacher
Location:	Pioneer School
Hours of work:	Full Time
Reports to:	Head of Learning, Vice Principal & Principal

Purpose of the Role:

The Teachers' Pay and Conditions Document specifies the general professional duties required of all teacher. It is also expected that teachers will meet the expectations documented in the National Professional Standards for Teachers.

To promote and adhere to the Trust's values to be unusually brave, discover what's possible, push the limits and be big hearted.

Responsibilities:

- Undertake the teaching of the pupils in his/her class and the associated pastoral and administrative duties in respect of these pupils as well as the general responsibilities in the academy as agreed with the Principal.
- Plan and prepare lessons and schemes of work in accordance with academy policy, ensuring a variety of learning opportunities for the development of key skills;
- Maintain individual records of pupil's experiences and achievements in the lessons taught by you and use data to inform future planning;
- Contribute, as required, to the Annual Review/EHCP process including the writing of reports in accordance with academy policy;
- Prepare, implement and monitor Individual Learning Plans for pupils in accordance with academy policy;
- Make a positive contribution to the wider life and ethos of the academy;
- Create a well ordered and secure learning environment that will ensure the educational well-being of individual children within the group;
- Lead the class team to ensure collaborative working for the benefit of the pupils;
- Work collaboratively with colleagues, parents/carers, educational psychologists, therapists, social services and other outside agencies who may be involved with pupils for whom you have a responsibility;
- Be responsible for the supervision of the work of support staff and any students who may be on teaching practice or work placement;
- Have a thorough awareness of and regard for the confidential nature of many aspects of academy information relating to individual pupils;

- Co-operate with colleagues to ensure the achievement of the aims of the academy;
- Promoting positive pupil behaviour in line with academy policies;
- Take part as required in meetings in relation to the curriculum and organisation of the academy;
- Participate in arrangements for professional development as outlined in the academy development plan or identified through the appraisal process and take responsibility for own development;
- Ensure the activities in which pupils are engaged are conducted in a disciplined, safe and healthy environment and in line with academy policy.

Employee value proposition:

We passionately believe that every child can discover their own remarkable life. It's what motivates us around here. We know this vision requires something extra. Which is why at AET, you'll find more. More opportunities, so you can forge your own path. More care and support, so you can prioritise what matters most. More purpose, for you and for the children we're inspiring. Come inspire their remarkable with us.

Our values:

The post holder will be expected to operate in line with our values which are:

- Be unusually brave
- Discover what's possible
- Push the limits
- Be big hearted

Other clauses:

1. The above responsibilities are subject to the general duties and responsibilities contained in the Statement of Conditions of Employment.
2. This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed.
3. The job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once a year and it may be subject to modification or amendment at any time after consultation with the holder of the post.
4. This job description may be varied to meet the changing demands of the academy at the reasonable discretion of the Principal/Group/Chief Executive
6. This job description does not form part of the contract of employment. It describes the way the post holder is expected and required to perform and complete the particular duties as set out in the foregoing.
7. Postholder may deal with sensitive material and should maintain confidentiality in all academy related matters.

Safeguarding

We are committed to safeguarding and protecting the welfare of children and expect all staff and volunteers to share this commitment. A Disclosure and Barring Service Certificate will be required for all posts. This post will be subject to enhanced checks as part of our Prevent Duty.

Signed Date

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Name

Person Specification

	Detail	Essential Requirements	Desirable Requirements
Qualifications	Qualifications required for the role	<ul style="list-style-type: none"> Qualified Teacher/Instructor Status 	<ul style="list-style-type: none">
		<ul style="list-style-type: none"> Experience relating to the education of pupils with special needs 	<ul style="list-style-type: none">
		<ul style="list-style-type: none"> Recent and relevant in-service training 	<ul style="list-style-type: none">
Knowledge/Experience	Specific knowledge/experience required for the role	<ul style="list-style-type: none"> A sound knowledge and understanding of teaching and learning and approaches for pupils with special educational needs 	<ul style="list-style-type: none">
		<ul style="list-style-type: none"> A commitment to quality of learning for all pupils 	<ul style="list-style-type: none">
		<ul style="list-style-type: none"> Motivate, inspire and have high expectations of all pupils and the ability to respond to their individual needs 	<ul style="list-style-type: none">
		<ul style="list-style-type: none"> A sound knowledge and 	<ul style="list-style-type: none">

		understanding of the use of IT to support teaching and learning	
Skills	Line management responsibilities (No.)	<ul style="list-style-type: none"> Classroom Support Staff 	•
	Forward and strategic planning	<ul style="list-style-type: none"> A clear view of planning, assessment, monitoring and evaluation, including the development of key skills 	•
		<ul style="list-style-type: none"> An ability to devise and implement individual learning plans to meet the specific needs of each pupil 	•
		<ul style="list-style-type: none"> An ability to integrate detailed planning for individuals with long, medium and short term curriculum planning 	•
	Budget (size and responsibilities)	<ul style="list-style-type: none"> None 	•
	Abilities	<ul style="list-style-type: none"> Ability to work effectively as part of a multi-disciplinary team, liaising effectively with other professionals to meet the needs of individual pupils 	•
		<ul style="list-style-type: none"> An ability to manage and work with support staff, enabling them to actively 	•

		contribute to the learning process for pupils	
		•	• An ability to take a leadership role in at least one subject/specialism area
		• An ability to promote the spiritual, moral, social, British and cultural development of all pupils	•
Personal Characteristics	Behaviours	• Ability to communicate effectively with pupils, staff, parents and others involved in the life of the academy	•
		• A commitment to high achievement and a pupil centred approach	•
		• Good organisational ability	•
		• A good sense of humour	•
		• An ability to remain calm under pressure and work to deadlines	•
		• An ability to empathise with others	•
		• A commitment to valuing all individuals	•
		• A commitment to continuous	•

		professional development	
		<ul style="list-style-type: none"> Adaptability to changing circumstances and new ideas 	•
		<ul style="list-style-type: none"> Effective time management 	•
		<ul style="list-style-type: none"> Ability to critically evaluate own performance 	•
		<ul style="list-style-type: none"> Awareness of, and commitment to, equalities issues 	•
	Values	<ul style="list-style-type: none"> Ability to demonstrate, understand and apply our values <ul style="list-style-type: none"> Be unusually brave Discover what's possible Push the limits Be big hearted 	
Special Requirements		<ul style="list-style-type: none"> Successful candidate will be subject to an enhanced Disclosure and Barring Service Check 	•
		<ul style="list-style-type: none"> Right to work in the UK 	•
		<ul style="list-style-type: none"> Evidence of a commitment to promoting the welfare and safeguarding of children and young people 	•
		<ul style="list-style-type: none"> Understand and comply with procedures and 	•

		legislation relating to confidentiality and Data Protection	
		<ul style="list-style-type: none"> Understand the important of Health & Safety 	<ul style="list-style-type: none">
		Ability to be proactive and prioritise work	
		A good sense of humour	
		An ability to remain calm under pressure and work to deadlines	
		An ability to empathise with others	
		A commitment to valuing all individuals	
		A commitment to continuous professional development	
		Adaptability to changing circumstances and new ideas	
		Effective time management	
		Ability to critically evaluate own performance	
		Awareness of, and commitment to, equalities issues	
		To be a role model	
		Have strong interpersonal skills	
Special Requirements		Successful candidate will be subject to an enhanced Disclosure & Barring Service Check	
		Right to work in the UK	
		Understand and implement the Trust's Safeguarding and Child Protection policies & procedures	

		Understand and comply with procedures and legislation relating to confidentiality and Data Protection	
		Understand the importance of Health & Safety	