Thorpedene Primary School
Job Description

JOB TITLE:	Teacher
RESPONSIBLE TO:	SLT
SCALE:	MPR
HOURS / WK:	Full time, in line with teacher's terms and conditions

Job Purpose:

The class teacher will:

- Teach a class of pupils; ensuring that planning, preparation, recording, assessment and reporting meet the varying learning and social needs of the pupils
- Maintain the positive ethos and core values of the school, both inside and outside of the classroom
- Constitute to the constructive team-building amongst teaching and support staff, parents and governors
- Ensure that the current national conditions of employment for schoolteachers are met
- Demonstrate all the key teaching standards in everyday duties and teaching

DUTIES:

The class teacher will:

- Plan appropriately to meet the needs of all pupils, through differentiation of tasks.
- Be able to set clear targets, based on prior attainment, for pupils' learning.
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils.
- Keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning
- Report to parents on the development, progress and attainment of pupils.
- Maintain good order and discipline amongst pupils, in accordance with the school behaviour policy.
- Communicate and co-operate with specialists and outside agencies.
- Lead, organise and direct support staff within and outside of the classroom.
- Participate in the performance management system of appraisal of their own performance and/or that of other staff.
- Support initiatives decided by the Headteacher and senior leaders.
- Implement all agreed school policies and guidelines with regards to Child Protection & Safeguarding, Health and Safety, Teaching & Learning, the Curriculum, Assessment, Inclusion, Equal Opportunities, Specific Subjects, the various Personnel and Management requirements, as well as others determined by the Governing Body of the School.
- To undertake additional tasks as reasonably requested by the headteacher, deputy head or senior leaders.

The duties may be varied to meet changed circumstances in a manner compatible with the post held. Theses duties are reviewed regularly to reflect changes in roles or the national terms and conditions of service.
This job description does not form part of the contract of employment. It describes the way the post holder is expected and required to perform and complete their duties set out above. The post requires and an enhanced disclosure by the DBS and other pre-employment checks.

Name of member of staff:

Signed:

Name of senior leader undertaking review of job description:

Signed senior leader:

Position:

Date:

	Essential	Desirable
Qualifications	QTS	Evidence of further CPD
Experience	The teacher should have experience of teaching in at least one key stage	In addition, may have knowledge of all primary year groups and curriculum areas
Knowledge & Understanding	The theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies); Statutory National Curriculum requirements across the primary sector; including the 2014 national curriculum revisions Monitoring, recording of a subject area, The statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN as well as Safeguarding & Child Protection; The positive links necessary within school and with all its stakeholders;	In addition, the Class Teacher might also have knowledge and understanding of: The preparation and administration of statutory National Curriculum assessment procedures in Year 2 and Year 6; The links between schools, especially partner schools;
Skills	Promote the school's aims positively, and use effective strategies to monitor motivation and morale; Develop good personal relationships across the school with all staff groups; Establish and develop close relationships with children, parents, governors and the community; Communicate effectively (both orally and in writing) to a variety of audiences; Create a happy, challenging and effective learning environment.	
Personal Characteristics	Approachable Committed Enthusiastic Able to motivate self and others Calm under pressure Well-organised	