



## Job Outline

### Science Technician

<b>Responsible to:</b>	Senior Science Technician / Head of Science / Headteacher
<b>Salary Grade:</b>	Band 2 to Midpoint
<b>Full time/Part time:</b>	37 hours per week (8.00am to 4.00pm Monday to Friday – degree of flexibility with hours) 39 working weeks (44.3 paid weeks)
<b>Salary Starting from:</b>	£14,449 per annum
<b>Liaison with:</b>	Teaching and non-teaching staff and students

## Job Purpose

To coordinate the use of practical resources and provide assistance and advice in meeting the practical needs of the science curriculum, including liaising with teaching staff and students.

## Key Responsibilities

- To contribute to the design, development and maintenance of specialist resources
- To promote a healthy and safe working and learning environment to staff and student
- To ensure the efficient preparation and organisation of resources and equipment for lessons on daily basis
- To support teaching staff and students during lessons, carry out demonstrations and give technical advice as required.
- To ensure collection, checking and safe storage of resources after use
- To carry out risk assessments for technician activities as required
- To prepare standard solutions and ensure the safe treatment and disposal of chemicals
- To keep up-to-date with health and safety requirements and developments in practical science
- To assist with constructing, modifying and testing of apparatus as required
- To assist with cleaning, maintaining and repair of equipment as required
- To liaise with other departments/schools regarding use of additional/specialist equipment
- To liaise with caretaking staff regarding any maintenance problems that may occur
- To comply with individual responsibilities, in accordance with the role, for health & safety in the workplace

## **General**

- Participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with line manager
- To support the learning culture and ethos of the school.
- Comply with individual responsibilities, in accordance with the role, for health & safety in the workplace
- Ensure all duties and services provided are in accordance with the trust's Equal Opportunities Policy

The Board of Trustees are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task needing to be undertaken may not be identified.

The postholder will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified within this job description.

This job description may be amended at any time following discussion with the Headteacher and will be reviewed annually.