



Spa Road, Witham, Essex CM8 1NA

Tel: 01376 512605

e-mail: admin@acornacademy.net

website: www.acornacademy.net

Headteacher: Mrs C. J. Jaques B.Ed (Hons.), NPQH

Job Description

Title of post: Class teacher

Responsible to: Headteacher

Under the direction of the Headteacher, the classroom teacher will be responsible for the following main tasks:

- To carry out the duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document.
- To teach pupils between Foundation Stage and the end of Key Stage One.
- To share responsibility for the welfare and safety of all the children in the care of the school.
- To be an effective, successful and creative teacher catering for the needs of the children in the class.
- To use teaching methods that keep pupils engaged, including stimulating pupils' intellectual curiosity, effective questioning and response, clear presentation and good use of resources.
- To select and make good use of resources, including ICT, which enable learning objectives to be met.
- To assess how well learning objectives have been achieved and use this assessment to inform future teaching.
- To teach within the framework of the school policies and procedures.
- To set high expectations for pupils' behaviour, establishing and maintaining good standards of discipline through well-focused teaching and through positive and productive relationships.
- To plan and prepare short, medium and long term learning for the children and to attend planning meetings.
- To work effectively as part of a year group team.
- To plan and resource a classroom environment that will stimulate learning.
- To establish and maintain good relationships with children, parents and colleagues in line with the principles of inclusion.
- To attend parents' meetings, giving feedback and setting targets with parents.
- To monitor children's progress, keep meaningful records, evaluate progress and performance and set targets for improvement in line with school policy.
- To recognise the individual needs of each child within a class.
- To accept responsibility for the development of a curriculum area.
- To have a commitment to continuing professional development and to keep up to date with research and developments in learning and teaching.
- To undertake any other suitable duties that the Headteacher may require from time to time.

The Governing Body is committed to:

- *safeguarding and promoting the welfare and safety, and the spiritual, moral, social and cultural development, of children and young people;*
- *promoting equality of opportunity and community cohesion where the diversity of different backgrounds and circumstances is appreciated and positively valued;*
- *the fundamental British values of democracy, the rule of law, individual liberty and mutual respect and tolerance for those with different faiths and beliefs.*

and expects all staff, volunteers and other workers to share this commitment.