

## **Applying for a South Essex Academy Trust Vacancy?**

Please follow the below step by step instructions on how to apply for a vacancy.

- 1. Download the attached Application Form in the online vacancy.
- 2. Save to your PC / Laptop.
- 3. Close the downloaded document.
- 4. Open the saved document and complete.
- 5. Save and email as an attachment to recruitment@seacademytrust.co.uk

If you are experiencing difficulties with completing this form, please print and email to the address above or post to:

South Essex Academy Trust Trust HR C/o Westwood Academy Beresford Close Hadleigh Essex SS7 2SU

We look forward to receiving your application form.

