



**TEACHER JOB DESCRIPTION**

**Responsible to:** Headteacher

**Purpose of the Post:**

To assist the Leadership team and governors in ensuring the achievement of the highest possible educational standards in the school and in creating an atmosphere in which pupils feel valued and staff have high expectations of them.

To have a responsibility for the education and social development of each of the individual children which forms the class allocated for each specific academic year.

To have subject leader responsibility as appropriate (see below).

**Duties:**

The conditions of employment of teachers, taken from the school Teachers' Pay and Conditions Document specifies the professional duties required to be carried out by all teachers. In addition certain particular duties are reasonably required to be exercised and completed in a satisfactory manner.

**Under the overall direction of the headteacher**

***Ethos***

To assist the teaching team in maintaining an ethos of high morale in which individuals feel valued and where personal endeavour and responsibility are fostered.

***Curriculum***

To play a role in developing a broad, balanced and coherent curriculum which is relevant to the needs and aspirations of the pupils and their future lives.

To assist the teaching team and governors in ensuring that the curriculum is regularly reviewed, evaluated and updated, taking account of local and national initiatives, policies and statutes, to be carried out in co-operation with colleagues, governors and the Department for Education.

To have subject leader responsibility as appropriate.

***Pupils***

To assist the teaching team in ensuring equality of opportunity for all through the school's policies, procedures and practices.

To assist the teaching team in ensuring that pupils receive high quality education designed to promote excitement, enjoyment and enthusiasm in learning, leading to the pursuit of excellence.

To assist the teaching team in ensuring that the progress of each pupil is monitored and recorded so that the most appropriate decisions can be taken with regard to the next step in his / her education.

To assist the teaching team in ensuring that the assessment requirements of the National Curriculum are appropriately carried out.

To assist the teaching team in ensuring that the activities in which pupils are engaged are conducted in a disciplined, safe and healthy environment.

***Teaching***

To exemplify a high standard of classroom practice.

To contribute to and ensure monitoring of classroom practice and appraisal of the overall quality of teaching in the school at regular intervals.

***Parents/Governors/Community***

To assist the teaching team in ensuring that parents and governors have access to appropriate up-to-date information about the direction of the school and the curriculum.

To assist the teaching team in developing and encouraging positive co-operation between the home and the school and effective relationships with community groups.

**Subject Leader Areas of Responsibility & Key Tasks**

- develop and implement policies and practices which reflect the school's commitment to high achievement through effective teaching and learning;
- have an enthusiasm for the subject which motivates and supports other staff and encourages a shared understanding of the contribution the subject can make to all aspects of pupils' lives;
- use relevant school, local and national data to inform targets for development and further improvement for individuals and groups of pupils;
- develop plans for the subject which identify clear targets, times-scales and success criteria for its development and/or maintenance in line with the school development/improvement plan;

- monitor progress and evaluate the impact on teaching and learning by working alongside colleagues, analysing work and outcomes;
- support the headteacher by maintaining efficient and effective management and organisation of learning resources;
- be aware of and respond appropriately to any health and safety issues raised by materials, practice or accommodation related to the subject.