



JOB DESCRIPTION: PRIMARY CLASS TEACHER

GRADE: MPS

RESPONSIBLE TO: HEAD TEACHER

CORE PURPOSE OF POST

- To teach all National Curriculum subjects within the full primary range so that pupils achieve at least the age related expectations for their year group
- To teach the Early Years Foundation Stage Curriculum so that the pupils achieve at least the expected level of the Early Learning Goals.
- To take full responsibility for a subject area/s.
- To understand how pupils' learning is affected by their physical, intellectual, emotional and social development and understand the stages of child development.
- To work in collaboration with colleagues as a member of a united co-operative teaching team, responsible for all aspects of the pupils' educational development and learning.

STRATEGIC DIRECTION AND DEVELOPMENT OF THE SCHOOL

Vision

- Demonstrate a commitment to a shared vision for the school.

Ethos

- Encourage an ethos which promotes effective teaching and learning and which sustains improvement in the development of all pupils.

Strategic planning

- Contribute to the development of a whole school policy for a specific curriculum area in conjunction with the Head teacher and Trust.

TEACHING AND LEARNING

Curriculum

- Plan and deliver an age appropriate teaching programme for all pupils within the class using the National Curriculum or Early Years Foundation Stage Curriculum as appropriate.
- Provide clear structures for lessons and for sequences of lessons, which maintain pace, motivation and challenge.
- Use a variety of teaching and learning styles to keep all pupils engaged.
- Select and make good use of IT skills for teaching, learning and management support.
- Be familiar with the school's current systems and procedures as outlined in policy documents including the Health and Safety, Child Protection, Code of Conduct and Whistleblowing Policies.

Monitoring, assessment, recording, reporting and accountability

- Make effective use of assessment information on pupils' attainment and progress and in planning future lessons.
- Assess and record each pupil's progress systematically with reference to the school's current practice including the social progress of each child and use the results to inform planning.
- Mark and monitor classwork and homework, providing constructive feedback and set targets for future progress.
- Understand and know how national and local comparative and school data including National Curriculum test data can be used to set clear targets for pupils' achievement.
- Attend termly pupil progress meetings with the Head teacher/ SENCo.

Standards and expectations

- Ensure effective teaching of whole classes groups and individuals, establishing high expectations of behaviour and attainment, so that teaching objectives are met.
- Monitor and intervene when teaching to ensure sound learning and discipline and maintain a safe environment in which pupils feel confident.

Monitoring and evaluation

- Be familiar with the school's SEND policy and SEN Code of Practice for the identification, assessment and support of pupils with special educational needs and disabilities.
- Evaluate your own teaching critically to improve effectiveness and pupil outcomes.

LEADING AND MANAGING STAFF

Professional development and appraisal

- Be aware of the need to take responsibility for your own professional development, attending internal or external courses where appropriate.
- To be familiar with the requirements of the Performance Management policy and practice within the school.
- To participate in performance management annually.
- To be prepared to contribute to the performance management of support staff where appropriate and applicable.

EFFICIENT AND EFFECTIVE DEPLOYMENT OF STAFF AND RESOURCES

Manage accommodation

- Ensure a stimulating but safe working environment in which risks are regularly assessed.
- To be aware of the H&S guidance, risk assessments and Educational Visits Policy and Practice.
- To effectively deploy support staff/ students/ work experience/ volunteers as appropriate to support and enhance pupil learning.

ACCOUNTABILITY

Effective communication

- Provide clear, concise verbal and/or written reports on individual pupil progress and attainment to parents termly and produce a written annual report.
- Establish and maintain effective working relationships with professional colleagues and parents.
- Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post.
- To continue to meet the DfE National Teaching Standards 2012.

CONTRIBUTION TO SCHOOL LIFE

Extra-curricular activities

- Contribute to the extra-curricular activities by organising and running a club as appropriate and agreed.

Pastoral duties

- Attend and/ or deliver assemblies as appropriate to the rota.
- Cover playtime duties as appropriate to the role/ rota.
- Meet with parents or other external agency meetings to discuss pupil progress and agree programs of support as required.

School events

- Demonstrate support of the Friends organised events by helping or attending.
- Contribute to the promotion of the school at events locally, e .g. sporting fixtures, festivals or prospective parent events as appropriate and agreed.