



PROPRIETOR: LOUISE GEAR

Widford Lodge

HEAD TEACHER: MISS M. COLE

WIDFORD LODGE SCHOOL LTD, WIDFORD ROAD, CHELMSFORD, ESSEX CM2 9AN

Job Description: Kitchen Assistant

Job Purpose:

The Kitchen Assistant will prepare and cook meals and assist with day-to-day kitchen duties as directed by their line manager.

Reports to:

School chef

Hours:

3 hours per day, 2 days per week (Monday & Wednesday), 38 weeks per year (term time only + 1 staff inset morning + sports day)

Duties:

- preparation and cooking of food;
- washing up;
- cleaning, sweeping and washing floors;
- serving meals;
- contributing to the maintenance of pupils' safety and security;
- reviewing and developing their own professional practice;
- adhering to confidentiality, Safeguarding and child protection procedures, Health & Safety, and the policies of the School;
- any other tasks associated with the day to day running of a busy kitchen.