



JOB DESCRIPTION

Job title: Teacher

Responsible to: Headteacher

NAME:

The Professional duties of teachers are set out in the School Teachers pay & Conditions Document and describe the duties required of all teachers. In addition, the specific requirements of the post of classroom teacher, along with the particular duties expected of the post holder have been set out below:

Responsibilities and Duties

- To teach a class at any level throughout the infant age range within a well-planned and well organised environment.
- To accept responsibility for agreed areas of the curriculum and to monitor and evaluate the quality of teaching and learning within that area.
- To be fully aware of, and promote, the aims, vision and ethos of the school.

Knowledge and Understanding

- To demonstrate knowledge of National Curriculum programmes of study or Early Learning Goals.
- To understand progression within and beyond each Key Stage.
- To be aware of subject specific health and safety requirements.
- To keep up to date with developments within each subject taught.

Teaching and Learning

- In partnership with those teaching in the same year group, to plan, prepare, provide and evaluate teaching and learning in accordance with the National Curriculum /Early Learning Goals. Plan effectively in the short, medium and long term.
- To have high expectations of all pupils and set clear targets.
- To deploy other adults within the classroom effectively to impact on pupil's learning.
- To secure a high standard of behaviour through the agreed system.
- To use assessment to inform planning.
- To establish a purposeful working environment.

Assessment

- To maintain a programme of on-going individual assessment with regard to school policy and year group colleagues.
- To liaise with senior staff, SENCO and teaching assistants to effect support for children who are experiencing difficulty or who need extension activities, and to implement Education Health Care Plans where appropriate.
- To monitor and mark children's work regularly and effectively using the agreed policy.

- To maintain effective records in relation to the progress of the class and of individual children (including the setting of targets and the keeping and evaluating of samples of their achievements).
- To assess how well learning objectives have been achieved and use this to improve teaching.
- To meet with and inform parents regarding their children's attainments, targets, progress and attitudes.
- To promote and maintain parent partnership and involvement.

Other Professional Requirements

- To provide a model to children, colleagues, parents and the wider community, of a high standard of behaviour, respect and commitment so as to encourage the good behaviour of all children, especially those in your care.
- To take part with colleagues in the effective presentation and display of children's work both in the classroom and in public areas of the school.
- To take part in assemblies, staff, parent and INSET meetings, and in school policy making, thus playing a full role in the life of the school.
- To take advantage of opportunities for self-evaluation through Performance Management reviews and training in order to develop expertise.
- To help implement all policies, and the primary curriculum in general thereby promoting equal opportunities for all.
- To foster a sense of social responsibility towards wider school and community.

Signed Date:
(Headteacher)

Signed Date:
(Teacher)

Note: The Job Description may be reviewed annually and may be amended at any time after consultation with you. You should sign two copies of the Job Description, retaining one and returning the other to the Head Teacher.

