



**Stapleford Road, Stapleford Abbots RM4 1EJ**

Head Teacher: Mrs K Thackray

Head of School: Ms Emma Speller

office@sapa-tkat.org

Telephone 01708 688207 Fax 01708 688535



## **Catering / Midday Assistant**

Pay range: LGPS Scale 1; Point 1; FET £17,842;

Estimated at £4186 including fringe

Weeks / Year: 43.1

Hours / Week: 10 (11.30 – 1.30)

Contract type: Part time; Permanent

Start: 4<sup>th</sup> January 2021

Applications close: 16<sup>th</sup> November 2020 Midnight

Interviews: 23<sup>rd</sup> November 2020

### **Are you an enthusiastic, fantastic primary Midday Assistant looking for your next challenge?**

Stapleford Abbots Primary Academy, part of The Kemnal Academies Trust (TKAT), one of the largest Multi-Academy Trusts in the South and East of England, with 4 primary schools in Essex and overall 45 Primary, Secondary and Special Academies in the TKAT Family ([www.tkat.org](http://www.tkat.org)). Our pupils are at the heart of everything we do, and we strive to inspire learners and change lives through great teaching, leadership and learning for all.

The Catering / Midday Assistant needs to be clear thinking physically fit as this role requires manual handling to put up and put away dining tables. Support children in meal service, to encourage and maintain good manners and skills of socialising whilst eating. Supporting children in clearing plates and meals. To ensure that children have access to drinks for their meals and monitor the packed lunches are a healthy option for the children. To clear and wipe down the tables and clear the floor of spillages at the end of service. Be part of a team that provides support in the playground and classroom if time is allocated to this. There is no meal preparation involved in this role.

### **We are looking for**

- An exemplary midday practitioner,
- Inspired with passion and ambition,
- An energetic, creative and committed professional,
- An optimist with a can-do approach,
- Establish productive working relationships with pupils, acting as a role model and setting high expectations and mealtime manners,
- Promote the inclusion and acceptance of all pupils within the dinner hall,
- Support pupils consistently whilst recognising and responding to their individual needs and allergens,
- With a food hygiene certificate Level 2 or 3, ( a desire not necessary)

*Inspire – Believe – Achieve*



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- Committed to achieving high standards of service and hygiene.

### **We will offer you**

- A comprehensive induction programme,
- A supportive and forward-thinking leadership team,
- Friendly and supportive environment, where everyone is committed to a work life balance,
- The opportunity to be part of exciting development and innovative change,
- Strong, high quality on-going professional development,
- Regular opportunities to meet and engage with fellow professionals from TKAT and beyond, where appropriate.

### **Equal Opportunities**

Stapleford Abbotts Primary Academy is an equal opportunity employer. We welcome applications from all suitable candidates, regardless of any protected characteristic for example race, gender, sexual orientation, disability or age. All applications are treated on merit.

### **Safeguarding**

Stapleford Abbotts Primary Academy is committed to the protection and safety of its students and the successful candidate will be subject to DBS, Bared List and two reference checks as part of the Schools Safeguarding Procedures. The ability to converse at ease with members of the public and provide advice in accurate spoken English is essential for the post in accordance with the Immigration Act 2016.

### **Notes**

- **Please note that we do not accept CVs or applications from agencies.**
- Please take care to complete the application in full, as incomplete applications will not be considered.
- If you have not had any communication with in ten days of the closing date, you can take this a confirmation that you were not shortlisted, we thank you for your application.