

Moulsham Junior School
Princes Road, Chelmsford, Essex, CM2 9DG
Tel: 01245 352098 Email: hr@moulsham-jun.essex.sch.uk

Sports Activities Co-ordinator

Start Date – Autumn 2021

Part Time – 20 hours per week, term time only

Working hours will be flexible

Scale 3 SCP 4-5

(Actual pay £8,734 - £8,909 per annum)

We are looking to appoint a highly motivated individual to become the champion of all sporting activities at Moulsham Junior School.

The successful applicant will need to be flexible and proactive in their work, as activities could be morning, afternoons, out-of-school times.

This ambassador for sport will support and organise all trips/events of a sporting nature and should be able to attend, motivate and encourage all participants at such events ie. District Sports, inter-school matches, one-off competitions.

You will have a good general knowledge of sport, coaching and ways of encouraging participation and competitiveness.

You will also need excellent administrative and communication skills as you will also be organising publicity, transport and the general logistics around sporting activities.

Candidates are advised to refer to the job description and person specification before making an application. You will need to be in good health due to the physical nature of some of the work.

Moulsham Junior School is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. As part of this commitment any appointment will be subject to satisfactory completion of pre-employment checks including an enhanced Disclosure & Barring Service check, medical clearance and suitable references.

All applications for this post should be made via the Essex Schools Jobs website www.essexschoolsjobs.co.uk For further information please contact Mrs Jardine 352098 or hr@moulsham-jun.essex.sch.uk . Visits to see our school beforehand are also very much encouraged.

Application Closing Date: Monday 27th September midday

Interview Date: w/c 4th October