



CLEANING SUPERVISOR

Person Specification

General heading	Detail	Examples
Qualifications & Experience	Specific qualifications & experience	Experience of cleaning and first line maintenance
	Knowledge of relevant policies and procedures	Basic knowledge of First Aid
	Literacy	Ability to read and write
	Numeracy	Ability to count and undertake basic calculations
	Technology	Ability to use cleaning products Ability to operate security, heating plant and other routine building systems Ability to undertake routine DIY tasks
Communication	Written	Ability to complete basic forms
	Verbal	Ability to exchange routine verbal information clearly
	Languages	Seek support to overcome communication barriers with children and adults
	Negotiating	Ability to negotiate effectively to achieve best outcomes Ability to manage difficult or controversial exchanges
Working with children	Behaviour Management	Understand the school's behaviour management policy
	SEN	Understand and support the differences in children and adults and respond appropriately
	Curriculum	Basic understanding of the learning experience provided by the school
	Child Development	Basic understanding of the way in which children develop
	Health & Well being	Understand and support the importance of physical and emotional wellbeing
Working with others	Working with partners	Understand the role of others working in and with the school