

## **JOB DESCRIPTION**

<b>Post Title:</b>	<b>Head of Music</b>
<b>School:</b>	<b>The Stanway School</b>
The professional duties of teachers, (other than the Headteacher) are set out in the School Teachers pay & Conditions Document and describe the duties required of all teachers. In addition, the specific requirements of the post of classroom teacher, along with the particular duties expected of the post holder have been set out below:	
<b>Purpose:</b>	<p>Responsibility for a Class</p> <p>Co-ordinating activities relating to Music, to include:</p> <ul style="list-style-type: none"> <li>• Developing, monitoring, reviewing, evaluating effectiveness of and reporting on policy, action plans and practice</li> <li>• Planning and managing associated resources/teaching materials, teaching programmes, courses of study, methods of teaching and assessment</li> <li>• Giving guidance, support and encouragement to staff and leading in-service development sessions</li> </ul> <p>a) To be accountable for securing the highest standards of student achievement across a curriculum area, monitoring and evaluation of student achievement and setting targets for improvement</p> <p>b) To lead, develop and enhance the teaching practice of others in a curriculum area by evaluating, supporting, guiding and target setting</p> <p>c) To be accountable for the strategic leadership and management of a curriculum area, developing and implementing plans, policies, targets and practices within the context of the school's aims and policies</p> <p>d) Team Leader for Performance Management or Line management of Music Department team</p>
<b>Responsible to:</b>	Line manager
<b>Responsible for:</b>	Any Line Management responsibilities associated with the post
<b>Scope:</b>	<p>Classroom teacher</p> <p>Subject Co-ordination</p> <p>Strategic Leadership of the whole school curriculum</p>
<b>Salary/Grade:</b>	TLR 2b
<b>MAIN (CORE) DUTIES</b> <p>To ensure the provision of an effective curriculum for all pupils at all stages by extending the in-class curriculum by providing opportunities for further learning experiences. These are to include:</p> <ol style="list-style-type: none"> <li>1. Ensuring and managing (including timetabling, checking invoices etc.) appropriate peripatetic teaching for all interested students across a wide range of traditional and non-traditional instruments.</li> </ol>	

2. Organising, rehearsing and presenting a traditional instrumental school band or orchestra which is of a good standard and which is ready and capable of performing each year at:
  - a. Prize & Presentation Evenings
  - b. The Christmas Concert/Instrumental Concert
  - c. Secondary Transfer Evening
  - d. Academy Drama Performances and other public Academy occasions
3. Promote ensembles in a wide variety of styles e.g. orchestral, chamber, rock, ethnic etc to involve as great a number of students as possible.
4. Organising, rehearsing and presenting other non-traditional music groups or ensembles for public performance.
5. Encouraging and actively supporting the organising, rehearsing and presenting of choral groups and choirs for public performance.